



Making a difference...together

**Minutes of the Regular Meeting of the
Salt Spring Island Parks and Recreation Commission
Held December 15, 2014 in the Public Library Meeting Room, 129 McPhillips Avenue,
Salt Spring Island, BC**

Present: **Director:** Wayne McIntyre
Commission Members: Gregg Dow (Chair), Stanley Shapiro, Jon Suk, Sonja Collombin, Matt Kellow, Daniel Clements
Staff: Dan Ovington, Parks and Recreation Manager; Karla Campbell, Senior Manager, Erin Jory, Recording Secretary.

Chair Dow called the meeting to order at 4:58pm.

1. Approval of Agenda

MOVED by Commissioner Collumbin, **SECONDED** by Commissioner Kellow,
That the agenda be approved with the addition of items 5.5 and 6.5.

CARRIED

2. Adoption of Minutes

MOVED by Commissioner Collumbin, **SECONDED** by Commissioner Suk,
That the minutes of the meeting of November 24, 2014 be adopted.

CARRIED

3. Presentations/Delegations

There were no presentations or delegations.

4. Reports and Elections

4.1. Chair Dow thanked all Commissioners for their service and specifically thanked Commissioner Shapiro for his commitment to the Commission over the past years.

4.2. Director McIntyre reported as follows:

- Attended inaugural CRD Board meeting – nine new members out of 24. New Chair, Mayor Jensen of Oak Bay, and Vice-Chair, Director Howe of Southern Gulf Islands, will bring greater expertise in general and also leverage in local hospital matters as Vice-Chair automatically President of Hospital Board.
- Attend several boardwalk meetings
- Attended in Vancouver to meet with Minister of Tourism/Small Business to keep that contact going.
- Approached by SSI Trail and Nature Club re: 2015 Conference
- Thanks to Commissioners Shapiro and Dow for overall commitment to PARC and other areas in the community

5. Outstanding Business

5.1. Pickleball – Request to paint Fulford Court

Staff reported that the Tennis Club met with the pickleball group. Tennis Club iterated there are a number of avenues for pickleball in South End and recommended that pickleball group raise money to build a pickleball court.

MOVED by Commissioner Clements, **SECONDED** by Commissioner Collumbin,
That two symmetrical pickleball court lines be allowed within the Fulford tennis court at the sole cost of the pickleball group.

CARRIED

5.2. Bryant Hill Park Authorization

Staff reported that approval has been received from the Crown to use the land for purpose of a trail.

5.3. Project Status Report December 2014

5.4. Status of Portable

Staff reported that renovation costs are estimated between \$35,000 to \$40,000, and include new roof and new flooring. Issue of smell is trapped gas. HAZMAT assessment found some mould caused by moisture accumulation. Quote for mould mitigation is \$2,500. Staff will bring forward a Report in future meeting for Commission to consider.

5.5. 2163 Fulford-Ganges Road Subdivision

Recommendation made to Islands Trust to receive 5% cash in lieu. Initial appraisal was \$350,000 for Lot B, Proponents provided full appraisal for the entire property to be subdivided and is \$875,713.

6. New Business

6.1. CLASS Software Installation: Rainbow Road Pool

Staff provided an update on installation of CLASS software and computer at pool. The program enables track of users, creation of a database, and point of sale system. Plan to have in place by end of January, 2015. New system will allow new registration and payments only once, free-up pool staff for lifeguard duties. Cost is \$10,000, includes user fees, licenses, etc. Funds come from equipment replacement in the 2014 budget. Tracking will provide staff with information to keep passes up to date, admissions by demographic, programs details, and revenue totals. Adding a module for residents to register online would be approximately an additional \$10,000 which is not feasible at the present revenue levels.

6.2. Annual Pool Pass – Promotional One Month

Reduction in annual pass cost and introducing monthly payment options might increase total revenues (\$3,000 in 2014). Comparable complex in Sooke with a similar population have sold 76 annual passes generating \$26,000 revenue.

MOVED by Commissioner Collumbin and **SECONDED** by Commissioner Suk,
That the Parks and Recreation Commission approve the sale of discounted annual passes at the mean price of \$393.50 for adults and \$256 for children, for one month, prior to the 2015 fees and charges review, and that the commission approve a monthly payment option for annual pass holders.

CARRIED

6.3. Islands Trust Industrial Land Needs Assessment – November 19, 2014

Islands Trust Industrial Advisory Planning Commission is recommending reconfiguring a portion of Mouat Park currently zoned industrial to align with the adjacent recycle depot lands. The Commission requested the Islands Trust make a presentation at another meeting to provide further details.

6.4. Proposed 2015 Meeting Schedule

MOVED by Commissioner Clements, **SECONDED** by Commissioner Suk,
That the Salt Spring Island Parks and Recreation Commission meetings be scheduled the third Monday of each month in 2015: January 19, February 16, March 16, April 20, May 25 (in lieu of Statutory Holiday), June 15, July 20, August 17, September 21, October 19, November 16 and December 14 (in lieu of Statutory Holiday).

CARRIED

6.5. Pool - Mechanical

MOVED by Commissioner Kellow, **SECONDED** by Commissioner Collumbin,
That the Salt Spring Island Parks and Recreation Commission approve the replacement of the domestic hot water tank at the Rainbow Road Pool up to a cost of \$5,000.

CARRIED

7. Motion to Close Meeting

MOVED by Chair Dow, **SECONDED** by Commissioner Clements,
That the Salt Spring Island Parks and Recreation Commission close the meeting in accordance with the *Community Charter* Part 4, Division 3, Section 90 (1) (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality.

CARRIED

Closed portion of meeting adjourned at 6:20pm with no rise and report.

8. Next meeting January 19, 2014

9. Adjournment

It was **MOVED** and **SECONDED** that the meeting be adjourned at 6:40pm.

CHAIR

SENIOR MANAGER