



Making a difference...together

SALT SPRING ISLAND PARKS AND RECREATION COMMISSION

Notice of Meeting on **Monday, March 20, 2017 at 5:00 PM**
Portlock Portable, 145 Vesuvius Bay Rd, Salt Spring Island, BC

Wayne McIntyre
Garth Hendren

Daniel Clements
Jon Suk

Brian Webster
Sonja Collombin

Jacky Cooper

(R) = Regrets

AGENDA

1. **Approval of Agenda**
2. **Adoption of Minutes of February 20, 2017**
3. **Delegation/Presentation**
 - 3.1 **Bob Rush - Kingfisher Park**
 - 3.2 **Erika Ponsford - Therapeutic Riding Association**
4. **Director and Chair Reports**
5. **Outstanding Business**
 - 5.1 **Project Status Report** **9**
 - 5.2 **Family Bike Park** **11**

That the Salt Spring Island Parks and Recreation Commission refer the development of a family bike park to form part of the Salt Spring Island Parks and Recreation Strategic Plan update which is being scheduled to start in 2017.
 - 5.3 **Liquor Sales and Special Occasion License Policy** **26**

That the Salt Spring Island Parks and Recreation Commission accept the draft Special Occasion Policy as presented to receive for review, applications which include the serving and consumption of alcoholic beverages, beer gardens or other special events in community parks.
6. **New Business**
 - 6.1 **Leisure Economic Access Policy Program (LEAP)** **30**

That the Salt Spring Island Parks and Recreation Commission recommends staff to amend the Leisure Economic Access Policy as follows: All applicants must show proof of residency on Salt Spring Island. Applicants receive 52 drop-in swims at Rainbow Road Pool and 50% off program registration or 50% off memberships to a maximum of half the adult annual membership cost.

To ensure quorum, advise Tracey Shaver 250 537 4448 if you cannot attend.

- | | | |
|------------|---|-----------|
| 6.2 | Harbour Front Parkland Known as Peck's Cove Park | 36 |
| 6.3 | Theraputic Riding Association Request | 38 |
| 7. | Motion to Close the meeting in accordance with the Community Charter Part 4, Division 3, Section 90 (1):
(e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality; | |
| 8. | Rise and Report | |
| 9. | Next Meeting – TUESDAY April 18, 2017 at 5 pm in the Portlock Park Portable | |
| 10. | Adjournment | |



Making a difference...together

**Minutes of the Regular Meeting of the
Salt Spring Island Parks and Recreation Commission
Held February 20, 2017 at 145 Vesuvius Bay Road, Salt Spring Island, BC**

DRAFT

Present: **Director:** Wayne McIntyre
 Commission Members: Jon Suk(Chair) Sonja Collombin, Garth Hendren, Brian Webster, Daniel Clements
 Staff: Dan Ovington, Parks and Recreation Manager; Tracey Shaver, Recording Secretary
 Absent: Karla Campbell, Senior Manager, Salt Spring Island Electoral Area

Chair Suk called the meeting to order at 5:00 pm.

1. Approval of Agenda

MOVED by Commissioner Webster, **SECONDED** by Commissioner Clements,
That the Salt Spring Island Parks and Recreation Commission agenda of February 20,
2017 be approved as presented.

CARRIED

2. Adoption of Minutes of January 16, 2017

MOVED by Commissioner Collombin, **SECONDED** by Commissioner Clements,
That the Salt Spring Island Parks and Recreation Commission Minutes of January 20, 2017
be approved as presented.

CARRIED

3. Delegation/Presentation

3.1 Salt Spring Bike Club-Family Bike Park

E. Fitzgerald and S. Mulligan provided an overview of the community benefits, structural content and potential costs of a Bike Park for Salt Spring Island. Site locations should consider proximity for connection to safe pathways, be about 1-3 acres in size, and have appropriate land use zoning.

3.2 Gulf Islands Horsemen's Association

Jackie Cooper provided additional information on the concept of a community owned horse facility. Sport Canada can collect donations and provide tax receipts. Sport Canada requires a letter from local government which confirms support in "principle" for the Gulf Islands Horsemen's Association establishing a goal of creating a community horse facility. No land has been purchased.

4. Director and Chair Reports

4.2 Director McIntyre- reference to a written report submitted and to be included for information in the minutes.

- CRD taking actions to support protection of the Salish Sea.
- CRD Governance Committee is seeking enhanced web streaming of meetings to increase quality, access and transparency.
- Electoral Area Service Committee is recommending to the CRD Board to allow approval of electronic participation in meetings under specific guidelines.
- Providing a letter of support to Destination BC for the Chamber.
- Attended SSI Digital networking event.
- Regional Parks holding an open house meeting here on March 9th regarding Gulf Islands Regional Trails Plan.
- Steering Committee for Ganges Harbour Walk seeking project manager and public member at large to participate in process.

5. Outstanding Business

By unanimous approval the agenda was revised to allow the Commission to discuss the requests made by both of the previous delegations. Item 5a Family Bike Park and Item 5b Gulf Islands Horsemen's Association have been added to the agenda.

5.a Family Bike Park

- Brief discussion on the merits of having an island bike park
- Low cost project with big impact for island and visitor families
- Site dependent; good passive use of ALR land, small footprint
- Strategic plan updating
- Development of life long recreation skills

MOVED Commissioner Clements, **SECONDED** by Commissioner Webster, That the Salt Spring Island Parks and Recreation Commission requests staff to investigate potential parkland properties and report back with recommendations.

CARRIED

5.b Gulf Islands Horsemen's Association

- Brief discussion on the requested support letter
- No land has been purchased
- Further consultation as project develops
- Supporting the "concept" only

MOVED Commissioner Webster, **SECONDED** by Commissioner Clements, That the Salt Spring Island Parks and Recreation Commission supports in principle the concept of a community horse facility as defined by the Gulf Islands Horsemen's Association Mission Statement.

CARRIED

Director McIntyre leaves the meeting at 5:37 pm

5.1 Project Status Report

- Manager Ovington briefly discussed several items from the project report
- PARC (CRD) is partnering with the Chamber to apply for a grant through the SSI Foundation for a portion of the Community Fund set up for Canada's 150th Celebrations. Efforts are being organized to promote the use of red and white flowers all over the island.
- Gravel Storage is being considered at the pool property; removal of the garage building on site will require a hazardous waste assessment. CRD is seeking to coordinate the hazardous assessments of three other facilities at the same time to save on project costs.
- An outline of the priority for snow removal was presented. Park crews in lieu of a community works crew do the majority of the snow clearing in key locations around the island and charge their time out to the other CRD services as appropriate. The Rainbow Road Pool and Portlock parking lot sites are done by contract.

Director McIntyre returns to the meeting at 5:45 pm

5.2 Staff Report-Centennial Park Master Plan

- Brief discussion on overall process of finalizing the Centennial Park Master Plan.
- Grey water irrigation lines will be considered during installation phases in anticipation of future use of reclaimed water from the Ganges Sewer Plant.
- First Nations participation is reflected in the master plan and further consultation will happen during design phases.
- Each phase of the plan will require explicit review by the Commission.

MOVED Commissioner Webster, **SECONDED** by Commissioner Hendren, That the Salt Spring Island Parks and Recreation Commission approve the Centennial Park Salt Spring Island 2016 Masterplan as amended and presented; and further that staff prepare an implementation schedule and budget for phase 1 – washroom facility and associated site works and order of magnitude of costs for phases 2 to 5 to implement the plan as presented.

CARRIED

Commissioner Clements voted against

6. New Business

6.1 Staff Report- 2016 Parks and Recreation Surplus

Manager Ovington reviewed the staff report and confirmed the overall 2017 budget increase is 1.1%.

MOVED Commissioner Hendren, **SECONDED** by Commissioner Clements, That the Salt Spring Island Parks and Recreation Commission recommend to the Capital Regional District Board balance the 2016 actual revenue and expenditures with the following transfers:

Surplus	Amount	Recommended Transfer
Pool	\$17,312	Project fund for strategic plan
Parkland	\$56,808	Centennial Park upgrades
Community Parks	\$21,179	Centennial Park upgrades
Community Recreation	\$7,310	Carry forward to offset 2017 operating costs

CARRIED

6.2 SSI Watershed Protection Authority

Director McIntyre provided follow up from his discussion with Watershed Protection Authority who are concerned by dogs using the public access at Cusheon Lake. Although the impact is negligible to the volume of water, the principle of protecting drinking water sources is important.

MOVED Director McIntyre, **SECONDED** by Commissioner Webster,
That the Salt Spring Island Parks and Recreation Commission request staff to install a sign at the Cusheon Lake public beach access which restricts dogs from using the beach from April to September and is consistent with the signage at St. Mary Lake.

CARRIED

7. Next Meeting - March 20, 2017 at 5pm Portlock Park Meeting Room

8. Adjournment

MOVED By Commissioner Webster, **SECONDED** by Commissioner Collombin,
That the meeting adjourn at 6:30 pm.

CHAIR

SENIOR MANAGER



Making a difference...together

RULES GOVERNING THE HEARING OF INDIVIDUALS OR DELEGATIONS BY THE CAPITAL REGIONAL DISTRICT COMMISSIONS

- Under the CRD Procedural Bylaw, the Commission may, by *resolution*; allow an individual or a delegation to address the meeting **on the subject of an agenda item**, provided written application has been received by the Salt Spring Island Administration Office no later than 4:30pm two (2) calendar days prior to the meeting.
- If you miss this deadline, you may still submit this form; however such requests will require *unanimous* approval of the Commissions at the intended meeting.
- Each address should be limited to five (5) minutes unless a longer period is agreed to by unanimous vote.
- Each delegation should provide the number of copies of their written submission, as determined by the Salt Spring Administration Staff.

Submit form to Salt Spring Island Administration

E-mail: saltspring@crd.bc.ca

Fax: (250) 537-4456

Capital Regional District, 145 Vesuvius Bay Road, Salt Spring Island, BC V8K 1K3

I wish to address the:

- Parks and Recreation Commission Transportation Commission
 Community Economic Development Commission

AT THE MEETING OF MARCH 20, 2017 at _____ AM/PM
ON AGENDA ITEM _____

NAME BOB RUSH

ADDRESS _____

I REPRESENT SELF (Name of Organization if applicable)

AS N/A (Capacity/Position)

TELEPHONE 250- _____ FAX N/A

E-MAIL _____

My reason(s) for appearing is (are) and the substance of my presentation is as follows:

TO SPEAK TO MY WRITTEN SUBMISSION RE
KINGFISHER PARK

(If more space is required, please attach an additional page to this form.)

March 8, 2017
Date

Robert W. Rush
Signature



Making a difference...together

**RULES GOVERNING THE HEARING OF INDIVIDUALS OR DELEGATIONS
BY THE CAPITAL REGIONAL DISTRICT COMMISSIONS**

- Under the CRD Procedural Bylaw, the Commission may, by *resolution*; allow an individual or a delegation to address the meeting **on the subject of an agenda item**, provided written application has been received by the Salt Spring Island Administration Office no later than 4:30pm two (2) calendar days prior to the meeting.
- If you miss this deadline, you may still submit this form; however such requests will require *unanimous* approval of the Commission members at the intended meeting.
- Each address should be limited to five (5) minutes unless a longer period is agreed to by unanimous vote.
- Each delegation should provide the number of copies of their written submission, as determined by the Salt Spring Administration Staff.

Submit form to Salt Spring Island Administration

E-mail: saltspring@crd.bc.ca

Fax: (250) 537-4456

Capital Regional District, 145 Vesuvius Bay Road, Salt Spring Island, BC V8K 1K3

I wish to address the:

Parks and Recreation Commission Transportation Commission

Community Economic Development Commission

AT THE MEETING OF MARCH 20, 2017 at 7 AM/PM (AM)
ON AGENDA ITEM _____

NAME Erika Ponsford

ADDRESS SSI, BC V8K 2A5

I REPRESENT SALT SPRING THERAPEUTIC RIDING

AS PROGRAM COORDINATOR
(Name of Organization if applicable)

TELEPHONE 21 (Capacity/Position) FAX _____

E-MAIL info@ssira.ca





My reason(s) for appearing is (are) and the substance of my presentation is as follows:

to discuss proposal sent to PARC Jan 10/17
for licence of Mowat Park Equestrian
Facility

(If more space is required, please attach an additional page to this form.)

mar 10/17
Date

Erika Ponsford
Signature

Project	Comments	Capital Reserve Fund (CRF) Equipment Replacement Fund (ERF) General Operating (O) Revenue (R) Grant Funded (G)
1. COMMUNITY PARKS (Parks, Trails and Beach Access)		
1.1 Rotary Dock	 <p><i>Plans to plant red and white flowers at Rotary to celebrate Canada 150 are underway. Additional parks may be included but water and planters are an issue.</i></p>	
1.2 Duck Creek Park	 <p><i>The fence at Duck Creek has been repaired after a car slid into the fence during the recent snow fall.</i></p>	
1.3 Dangerous Trees	 <p><i>Five dangerous trees have had to be removed in the last month. Most of these trees are on undeveloped PARC properties. An assessment of these sites should be completed to determine future budget impacts.</i></p>	
1.4 Hedgers Turn SRW's	<p><i>Survey completed in 2015, SRW's have been signed with the property owner's and registered on title. Meeting with MOTI took place on Sept. 13th to secure LOC over road. Trail to be re-located and open for public use this fall. 8 dangerous trees removed in preparation for trail re-development.</i></p>	<p>\$19,000 (CRF)</p>
1.6 Gravel Storage – Pool Garage Removal	<p><i>The old house garage at the pool is a safety concern and should be taken down. The concrete pad could be left and used to store gravel on. A hazardous materials assessment is planned before a budget for removal can be prepared. A hazardous materials assessment has been completed. Once the final report is completed staff will be able to get quotes for demolition and disposal of the building.</i></p>	
1.7 Cusheon Lake	 <p><i>As requested by the Water Protection Society a sign has been posted at Cushion Lake informing visitors that no dogs are allowed, June 15 to Sept. 15.</i></p>	

Project

Comments

Capital Reserve Fund (CRF)
 Equipment Replacement Fund (ERF)
 General Operating (O)
 Revenue (R)
 Grant Funded (G)

2. PARKLAND (Pool and Park Facilities/ Administration)		
2.1 Pool	<i>2016 July-Sept quarterly report shows an overall increase of 3,705 visits compared to 2015. This is the first time that the pool has been open for the full month of September accounting for 2,604 visits. The pool will close for annual maintenance in April, 2017.</i>	
3. COMMUNITY RECREATION (Recreation Programs and Leisure Guide)		
3.1 Leisure Guide / New RecSoftware	<i>The Winter Leisure Guide was mailed out and available for pickup December 7th. Online registration also began December 7th and we have seen 48 registrations to date. Our new Mac Computer course had 9 registrants, PARC worked on a contracted split of the program revenue for marketing and providing room space. Planning for Spring/Summer has begun, new program applications can be submitted online.</i>	
Canada 150	<i>A grant application has been submitted in partnership with the SSI Chamber of Commerce to promote "150 Days of Fun" leading up to and following July 1, 2017</i>	\$15,000 (G)

4. CAPITAL PROJECTS		
4.1 Centennial Park Master Plan	<i>A Design Charrette was held on April 10/16. This is the final step in Phase 1 - Background Research. There are a total of four steps in the 8 month community consultation process: 1) Background Research 2) Preliminary Design 3) Master Plan Development 4) Final Report and Submission. Consultation with First Nations is scheduled for later in September. A draft will be brought back to PARC in October for final comment. First Nations consultation has been rescheduled to October 17th. Costing for each phase of the Centennial Park Master Plan is being prepared and will be presented back to PARC. A hazardous materials assessment has been completed. Once the final report is completed staff will be able to get quotes for demolition and disposal of the building.</i>	\$30,000 (CRF)



Making a difference...together

**REPORT TO PARKS AND RECREATION COMMISSION
MEETING OF MONDAY, MARCH 20, 2017**

ITEM 5.2

SUBJECT FAMILY BIKE PARK

ISSUE

To review existing Salt Spring Island Parks and Recreation parkland inventory of dedicated park sites for potential bike park locations.

BACKGROUND

A delegation at the February 20, 2017 Parks and Recreation Commission (PARC) meeting provided an overview of a potential family bike park for Salt Spring Island, including the community benefits, structural content and potential costs. The proposal also noted that site locations should consider proximity for connection to safe pathways, be about 1-3 acres in size, and have appropriate land use zoning.

PARC had a brief discussion on the merits of having an island bike park:

- Low cost project with big impact for island and visitor families;
- Site dependent; good passive use of ALR land, small footprint;
- Development of life long recreation skills.

It was noted that PARC is moving forward with an update to the Parks and Recreation Strategic Plan in 2017 and the potential need to develop a master plan for Portlock Park and the Rainbow Road Pool site.

The Commission passed the following motion:

That the Salt Spring Island Parks and Recreation Commission requests staff to investigate potential parkland properties and report back with recommendations.

Staff reviewed the community parkland inventory and excluded the park reserves, sites less than one acre, linear parks, mountainside parks and parks in the South End. Four park properties have been identified as potential locations:

Locations	Size	Existing or planned pathways / bike	Proximity to Ganges core	Zoning	Considerations
Portlock Park 145 Vesuvius Bay Rd.	10 acres	YES	3325m	PR1	Planning around playing field development may impact site
RR Pool 262 Rainbow Rd.	7.8 acres	YES	940m	CF1	Only PARC property zoned for indoor recreation facilities
Mouats Park Field 160 Seaview Rd.	3.1 acres	YES	320m	PR2 a	Used for outdoor events and designated for overnight camping
Mouats Park West 150 Seaview Rd.	25 acres	YES	1500m	PR2 a	Environmental sensitives including red and blue labelled species

Mouats Park Field located at 160 Seaview has existing pathways and bike routes, is the closest in proximity to the Ganges Core, and has parking and portable washroom facilities (Appendix A). There are currently no plans to develop this site however past park use permits have been issued to provide a variety of community events including Shakespeare in the Park. The Mouats Park field is also currently designated to allow overnight camping for the homeless.

ECONOMIC IMPLICATIONS

An estimate of \$80,000 - \$150,000 was presented in the proposal as a rough cost range for a fully built bike park. The proposal included details of a fundraising and recruitment campaign to be launched following the design and costing process once PARC identifies a site for a bike park.

The proposal is not asking for funding support from PARC however, a full project plan, budget and staffing resources would need to be developed and approved for the five year capital plan. In addition a report on the projected annual maintenance and operation cost including security and potential vandalism repairs would be required to provide context to adding additional facilities to the parks inventory.

ALTERNATIVES

Alternative 1:

That the Salt Spring Island Parks and Recreation Commission refer the development of a family bike park to form part of the Salt Spring Island Parks and Recreation Strategic Plan update which is being scheduled to start in 2017.

Alternative 2:

That the Salt Spring Island Parks and Recreation Commission identify 160 Seaview Road (Mouats Park Field) as a potential site for the future development of a family bike park.

Alternative 3:

That the report be referred back to staff for further review.

CONCLUSION

Following a delegation that provided an overview of a potential family bike park for Salt Spring Island, PARC directed staff to investigate potential parkland properties and report back with recommendations. The creation of a family bike park would have a big impact for island residents and visiting families but would require an operational budget including maintenance and repairs. Active recreational opportunities should be encouraged to develop life-long social skills and healthy habits.

Staff have completed an inventory of the available dedicated community parks and found four suitable sites which meet the criteria established by the family bike park delegation. However updating the PARC strategic plan will provide direction to guide policy development, identify need, prioritize projects, plan for service requirements and develop a strategy to meet community needs based on financial and human resource capacity.

RECOMMENDATION

That the Salt Spring Island Parks and Recreation Commission refer the development of a family bike park to form part of the Salt Spring Island Parks and Recreation Strategic Plan update which is being scheduled to start in 2017.

Submitted by:	Dan Ovington, Manager, Parks and Recreation
Concurrence:	Karla Campbell, Senior Manager, SSI Electoral Area

DO:ts

Attachments:

- Appendix A – Salt Spring Island Parks and Recreation Parkland Inventory for Dedicated Park Sites
- Appendix B – MAP 160 Seaview Road, Salt Spring Island
- Appendix C – Salt Spring Family Bike Park 2017 Proposal

Salt Spring Island Parks and Recreation
Parkland Inventory

Dedicated Park Sites

February 2007

Dedicated Park Sites		February 2007		
-45 Spring Gold Way Park Reserve	0000 Spring Gold Way	2, SSSI, Cowichan District Dedicated Park That Part Described as "Park" in Plan VIP80776, Sections 1 and 2, Range 1 East, NSSI, Cowichan District	2.457 acres/ 0.587 ha	Undeveloped trail corridor along seasonal creek alignment in new subdivision
P-46 Stewart Road Park Reserve ("80 Acre Park")	200 Block Sarah Way (between 268 & 270)	Fee Simple Land PID: 008-281-742 The South ½ of The North East ¼ of Section 70, SSSI, Cowichan District	80 acres/ 19.112 ha plus access corridor	Undeveloped mountain top lands w/ trails
P-47 Stewart Road Trail Linear Park	100 Jennifer Road (corner of Jasper Rd & Jennifer Road)	Three sections: <ul style="list-style-type: none"> Public/Pedestrian access to Stewart Road Park (trail) by SRoW Plan VIP 73934 Over Part of Lot 4, Section 71, SSSI, Cowichan District That Part Shown as "Park" on Plan VIP73932, Section 71, SSSI, Cowichan District That Part Shown as "Park" on Plan VIP79077, Sections 76 & 77, SSSI, Cowichan District 	8 acres/ 1.911 ha	Developed trail & bridge on corridor running along perimeter of subdivision
P-48 Trincomali Heights Linear Park	0000 Trincomali Place	"Park", Subdivided from Paul Darc lands (former Lot 11?)	+/- 2.5 acres/ 0.597 ha	Trail corridor around perimeter of subdivision. Currently being finalized-Aug/06.
P-49 SunEagle Trail Linear Park	0000 Suneagle Drive and 0000 Northview Place	Dedicated Park That Part Described as "Park" on Plan VIP73685, District Lots 17 & 19, NSSI, Cowichan District	0.31 acres/ 0.074 ha	Trail corridor and small park reserve between SunEagle Drive and North View Place
P-50 Webster Drive Park Reserve	0000 Webster Drive	Dedicated Park That Part Described as "Park" on Plan VIP58849, Section 60, SSSI, Cowichan district	2.341 acres/ 0.559 ha	Undeveloped Pan-handle lot off end of Webster
P-51 Welbury Bay Park	0000 Scott Point Drive	Dedicated Park That Part Described as "Park" on Plan 16652, NSSI, Cowichan District	1.0 acre ?/ 0.239 ha	Partially developed waterfront land at head of bay adjacent to BC Ferries terminal
P-52 Wildwood Crescent Park Reserve	100 Block Wildwood Crescent (between 121 & 135 Wildwood Crescent))	"Park", Former Plan 20218	0.26 acres/ 0.062 ha	Undeveloped wooded lot adjacent to single family homes
P-53 Wilkie Way Park Reserve	100 Block Wilkie Way (corner of Wilkie Way & Mt. Belcher Heights Road)	"Park" ? From Rem A, Parcel A (DD 2093771)	1.653 acres/ 0.669 ha	Undeveloped dog-leg trail corridor connecting Wilkie Way to Cudmore Heights Park Reserve. Registration pending
P-54 Isabella Point Road Park Reserve	0000 Isabella Point Road	Dedicated Park		Creek bed
P-55 Teal Place Park	0000 Teal Place	Dedicated Park	0.87 acres/	Trail corridor

Salt Spring Island Parks and Recreation
Parkland Inventory

Dedicated Park Sites

February 2007

-34 Peter Arnell Park	300 Block Stewart Road (both sides of road)	Fee Simple Land PID 004 490 436 Lot 1, Section 76, SSSI, Cowichan District Plan 13496	31 acres/ 12.545 ha	Partially developed community park w/ trail connections
P-35 Portlock Park	145 Vesuvius Bay Road	Fee Simple Land Parcel 1 (DD214051-I) of Parcel "A" (DD33343-I), District Lot 7, Range 1 East, North Salt Spring Island, Cowichan District Parcel Identifier 009-602-356	10 acres/ 4.047 ha	Developed community athletic park & parks administration office
P-36 Pringle Farm Trail Linear Park	0000 Pringle Farm Road	Dedicated Park Those Parts forming a trail described as "Park Dedication" in Plan VIP 73223, District Lots 3 and 4, NSSI, Cowichan District	1.7 acres/ 0.688 ha	Partially developed perimeter trail around subdivision
P-37 Quarry Drive Park Reserve	200 Block Quarry Drive (between 217 & 241 Quarry Road)	Dedicated Park That Part Described As "Park" in Plan 46155, Sections 6 & 7, Range 1 West, NSSI, Cowichan District	2.0 acres/ 0.809 ha	Undeveloped waterfront park reserve with trail on adjacent road right of way
P-38 Rainbow Grove- Phase 1 Park Reserve	0000 Juniper Place	Dedicated Park That Part Described As "Park" in Plan VIP67092, Section 2, Range 1 East, NSSI, Cowichan District	4.226 acres/ 1.71 ha	Undeveloped mountainside park reserve in phase 1 of subdivision.
-39 Rainbow Grove- Phase II Park Reserve	0000 Spring Gold Way	Dedicated Park That Part Described As "Park" in Plan VIP80776, Sections 1 and 2, Range 1 East, NSSI, Cowichan District	0.573 acres/ 0.137 ha; and 7.743 acres/ 1.85 ha	Undeveloped mountainside park reserves in phase 2 of subdivision
P-40 Rainbow Road Recreation Centre Site	256 Rainbow Road & 262 Rainbow Road (Indoor Pool)	Fee Simple Land PID: 000-778-834 Lot "C", Dection 2, Range 3 East NSSI, Cowichan District Plan 6498, Except That Part in Plan 19844	7.82 acres/ 1.868 ha	Under development for indoor pool facility. Two existing residential units & outbuildings
P-41 Reginald Hill Park Reserve	0000 Reginald Hill Road?	Dedicated Park That Part Described as "Park" in Strata Plan VIS789, Section 55, SSSI, Cowichan District	5 acres?	Details to be verified
P-42 Rotary Park	100 Block Lower Ganges Road	Crown Land Lease (Filled foreshore land) XXXXXX Provided through Kelly EdwardsXXXXX	1.0 acre/ 2.0 0.405 ha	Developed waterfront community park adjacent to Ganges shopping area and boardwalk
P-43 Sir Echoes Linear Park & Parking Area	000 Sir Echoes Way	Dedicated Park Those Parts Described as "Park Dedication" in Plan VIP66527, District Lots 3 and 4, NSSI, Cowichan District	0.306 acres/ 0.073 ha	Parking area at corner of Sunset Drive & Sir Echo; & trail corridor connecting to Pringle Farm Trail
P-44 South Ridge Drive Park Reserve	0000 South Ridge Drive	Dedicated Park That Part Described as "Park" in Plan 39942, Section 15, Range	0.3 acres/ 0.072 ha	Undeveloped

**Salt Spring Island Parks and Recreation
Parkland Inventory**

Dedicated Park Sites

February 2007

P-12 Drummond Park	100 Block Isabella Point Road	Fee Simple Land (Fulford Community Hall Association) PARC License of Occupation PID: 003-412-008 Lot 1, Section 13, Range 1, SSSI, Cowichan District Plan 22001 and; PID: 003-125-165 Lot 1, Section 13, Range 1, SSSI, Cowichan District Plan 23550 Licence of Use	5 acres/2.023 ha	Fully developed waterfront community park
P-13 Duck Creek Park	100 Block Sunset Dr. & 100 Blk Broadwell (across from 209 Sunset & between 158 & 160 Broadwell)	Dedicated Park That Part Described as "Park" in Plan VIP59522 in Sections 9, Range 2 West and Section 10, Range 2 & 3W, NSSI, Cowichan District	13.591 acres±/ 5.50 ha (excluding creeks)	Partially developed creekside trail & upland trail. Adjacent school district land
P-14 Dunbabin Park	475* Robinson Road & 401* Stark Road Between 383 & 441 Stark Rd	Dedicated Park That Part Described as "Park" in Plan VIP 67771 in Sections 9 & 10, Range 3E, NSSI, Cowichan District	6.845 acres±/ 2.77 ha	Partially developed creekside trail
P-15 Eagle Ridge Drive Reserve Lands	0000 Eagle Ridge Drive off Long Harbour Road	Dedicated Park That Part Described as "Park" in Plan 41849 in Section 3, Range 5 East, NSSI, Cowichan District	0.58 acres±/ 0.235 ha	Undeveloped waterfront land
P-16 Fern Creek Park Reserve	0000 Isabella Point Road	Dedicated Park That Part Described as "Park" in Strata Plan VIS3639 in Section 52, SSSI, Cowichan District	7.0 acres/ 2.833 ha	Undeveloped creekside area at top of trail SRoW
P-17 Forest Ridge Park Reserve	0000 Forest Ridge Road	Dedicated Park That Part Described as "Park" in Plan 41099, Section 55, SSSI, Cowichan District	6.086 acres/ 2.463 ha	Undeveloped
P-18 Fulford Ballpark	2400 Block Fulford-Ganges Road (east side of road)	Fee Simple Land (Akerman) Part of Lot "A", Plan 2350 P.I.D. 009-466-724 Leased to PARC	4.2 acres/ 1.70 ha	Leased land Developed ball fields & support
P-19 Fulford Tennis Court	2400 Block Fulford-Ganges Road (west side of road beside fire hall)	Fee Simple Land (Fulford Fire District) Part of Rem. 1, Plan 10051 Parcel Identifier 005-445-850 Leased to PARC	1.709 acres 0.692 ha	Leased land Tennis court, driveway & parking
P-20 Harrison Avenue Park Reserve Lands	0000 Harrison Avenue	Dedicated Park That Part Described as "Park" in Plan 16858, Section 4, Range 1 East, NSSI, Cowichan District	0.071 acres/ 0.287 ha	Undeveloped waterfront land
P-21 Kanaka Road Reserve #1	210 Kanaka Road	Fee Simple Land (CRD) PID 003-915-255 Parcel "A" (DD3625131) of Lot 1, Section 2, Range 3 East, NSSI, Cowichan District, Plan 17333	0.76 acres/ 0.182 ha	Partially developed Parks maintenance service yard
P-22 Kanaka Road Reserve #2	220 Kanaka Road	Fee Simple Land (CRD) PID: 003-915-204 Lot 1, Section 2, Range 3 East, NSSI, Cowichan District. Plan 17333 except Parcel A,	0.46 acres/ 0.109 ha	Residential rental property



- Legend**
- Saanich Trails
 - Bridge
 - Overpass
 - Stairway
 - Trail
 - Underpass
 - Cycling
 - Regional
 - Park Trail to 2501

Notes



Important: This map is for general information purposes only. The Capital Regional District (CRD) makes no representations or warranties regarding the accuracy or completeness of this map or the suitability of the map for any purpose. This map is not for navigation. The CRD will not be liable for any damage, loss or injury resulting from the use of the map or information on the map and the map may be changed by the CRD at any time.

0.1 Kilometres
0 0.04 0.1

NAD_1983_UTM_Zone_10N
© Capital Regional District

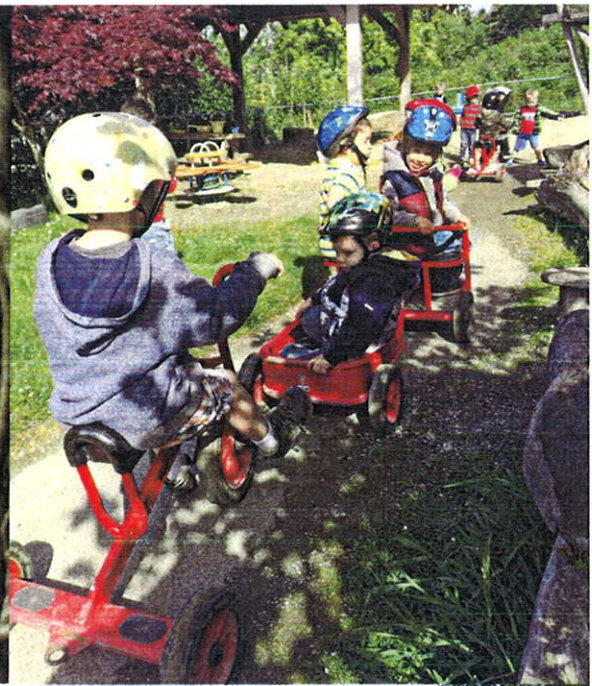
Salt Spring Family Bike Park



A preliminary vision and proposal

created by the Salt Spring Bike Club

January 2017



Overview

A family bike park is a dirt surfaced, outdoor recreation space with technical features professionally designed to facilitate bicycle skill development among children and youth, such as balancing, braking, cornering, jumping, handling and more. In particular, a family bike park provides a fun and safe place for children as young as two years old to learn to ride a bike, increase their ability and confidence, and develop a love for the sport.

The Salt Spring Bike Club is seeking support from PARC, community members, agencies and businesses to envision, plan and build a family bike park on Salt Spring Island. Our club has spent considerable time listening to local residents to better understand the needs and hopes of young bike riders and their families. The club has also looked beyond Salt Spring Island to learn from the experiences of other small communities. We are wholly impressed with the benefits a family bike park offers and are motivated to bring these positive impacts to Salt Spring Island. We are currently in the early planning stage and are looking for logistical and financial assistance to secure land, and develop an approach to design, build and maintain the park.

Please join us in making a safe and fun Family Bike Park on Salt Spring Island!



Salt Spring Family Bike Park

A preliminary vision and proposal

Community Need

Biking riding is a fundamental physical skill in Canada, and learning to ride a bike is a deeply valued milestone for children across the country and beyond. On the West Coast, winter sport opportunities are limited for Salt Spring residents and often involve expensive off island travel. Bike riding is an affordable, year-round recreation and fitness opportunity. Biking riding is also an effective means of emissions-free transportation, enabling broad mobility and independence without reliance on automobiles.

Learning to ride a bike and being a young rider is often very difficult on Salt Spring Island. The topography, land use polices and development patterns of our community has resulted in a number of long, hilly and busy roads without safe sidewalks or shoulders. There are almost no off-road bike trails suitable for young riders. The majority of properties are without paved or flat driveways. Biking opportunities for children are concentrated in school parking lots after hours or in the community skate park which is a highly technical, concrete surfaced space, designed for skateboards and geared towards older teenagers and young adults. The skate park is NOT safe or appropriate for learning to ride a bike or for young riders.



The need for a local family bike park:

- No safe, soft surfaced areas for young kids learning to ride
- Almost no off-road trails appropriate for new and young riders
- Very limited family-friendly, outdoor, active recreation options
- Roadside bike riding on SSI is unsafe for children
- The skate park is not safe for novice to intermediate bike riding
- Limited active recreation opportunities for older youth, especially those not interested in team sports

Community Benefits

A family bike park will provide many benefits for children and families, public health, tourism and the environment. These positive impacts were recognized and pursued by many other nearby communities including Sooke, Ucluelet, Tofino, North Saanich, Powell River and Nanaimo.

Some of the anticipated community benefits of a family bike park on Salt Spring Island include:

- Safe, non-intimating environment for new and young bike riders
- Healthy active recreation opportunity for all, including those not interested in team sports
- Positive, passively supervised environment for children and youth
- Very small environmental footprint
- Minimal impacts (traffic, noise, etc.) on adjacent uses and neighbours
- Supports skill development and passion for car alternative transportation
- Supports appreciation of the outdoors
- Relatively low capital and low maintenance cost
- Recreation tourism attraction for visitors

Possible Locations

The Salt Spring Bike Club is looking for 1 – 3 acres of publicly-owned land for the Family Bike Park. The site should be close to Ganges and accessible by existing or planned bike routes or pathways. We are currently aware of three possible sites, which are shown in the table below.

<i>Potential Location</i>	<i>Size</i>	<i>Zoning</i>
<i>Portluck Park – southwest corner/blackberry patch</i>	<i>1 – 3 acres</i>	<i>Parks and Reserves 1</i>
<i>Rainbow Road – behind community garden/pool</i>	<i>1.25 – 3 acres</i>	<i>Community Facilities 1</i>
<i>Mouats Park– site TBD</i>	<i>1 – 3 acres</i>	<i>Parks and Reserves 2</i>

The sites identified above have appropriate zoning and good locations for a family bike park. The Portluck and Rainbow Road sites would require approval from the Agricultural Land Commission (ALC) of a Non-Farm Use application. Additional feasibility analysis will be required for any site.

The Salt Spring Bike Club is interested in learning more about other appropriate sites that meet the basic requirements of a family bike park.

Salt Spring Family Bike Park

A preliminary vision and proposal

Estimated Cost

The cost of the project will depend on the location, design and phasing along with the bike community's ability to attract volunteers and donations. A rough cost range for a fully built park, before in-kind or cash donations, grants, or government assistance, is \$80,000 – \$150,000.

The Salt Spring Bike Club anticipates the ability to recruit many local trades, business owners and cycling enthusiasts to assist with the labour and material costs of construction. A fundraising and recruitment campaign will be initiated after the design and costing of the park is complete. We are currently seeking funding assistance to commence broader community consultation, undertake any permitting requirements and retain a professional bike park designer.

Estimated Timeline

Winter 2017:	Stakeholder and Community Consultation
Winter/Spring 2017:	PARC confirmation of land availability/support for ALC application
Spring/Summer 2017:	Design and Permitting
Fall 2017:	Construction
Ongoing:	Fund identification, grant writing and/or fundraising

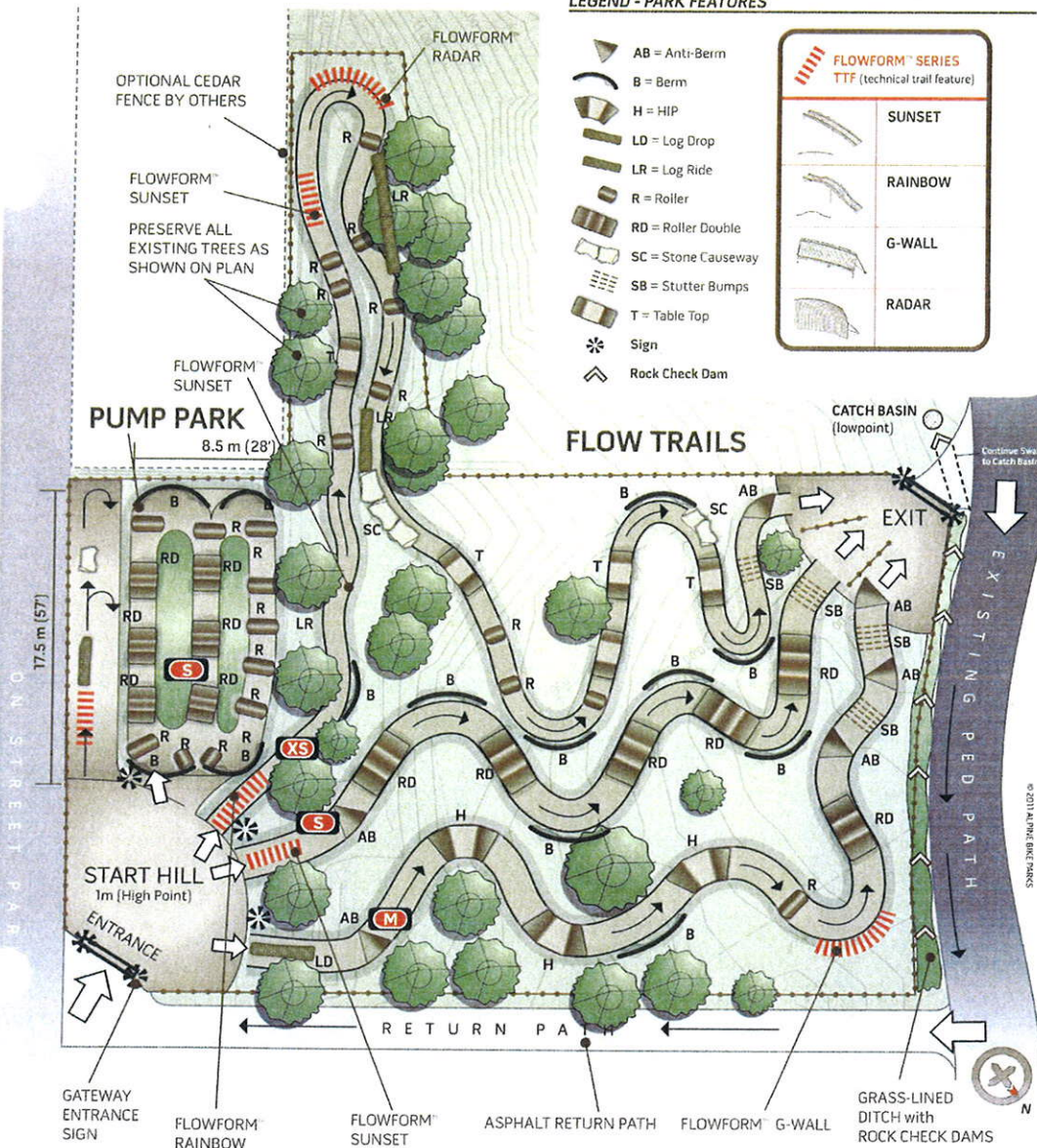
Contact

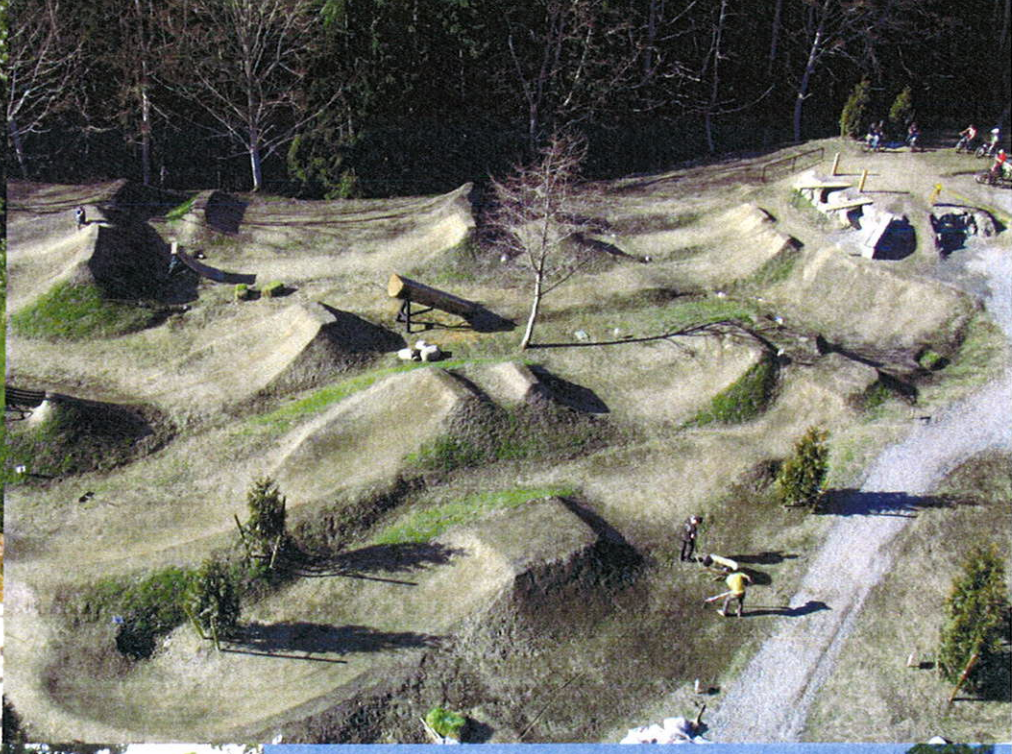
Sean Mulligan
President, Salt Spring Bike Club
seanmull44@gmail.com
250-931-2453



LEGEND - PARK FEATURES

- AB = Anti-Berm
 - B = Berm
 - H = HIP
 - LD = Log Drop
 - LR = Log Ride
 - R = Roller
 - RD = Roller Double
 - SC = Stone Causeway
 - SB = Stutter Bumps
 - T = Table Top
 - * = Sign
 - ⚡ = Rock Check Dam
- | FLOWFORM™ SERIES
TTF (technical trail feature) | |
|---|---------|
| | SUNSET |
| | RAINBOW |
| | G-WALL |
| | RADAR |







Making a difference...together

**REPORT TO PARKS AND RECREATION COMMISSION
MEETING OF MONDAY, MARCH 20, 2017**

ITEM 5.3

SUBJECT LIQUOR SALES AND SPECIAL OCCASION LICENSE POLICY

ISSUE

To review guidelines for consideration and approval of applications for special occasion permits requesting alcohol beverage consumption in Salt Spring Island parks under the control of the Salt Spring Island Parks and Recreation Commission (PARC).

BACKGROUND

2003 PARC established a Beer Garden/Special Occasion License Policy.

PARC will receive for review, applications for beer gardens and other events requiring a Special Occasion license. When PARC is prepared to support the application a letter will be provided to the applicant indicating "no objection", which may be used for referral to the police department.

2011 the Commission denied SPLASH's request that PARC consider amending the Beer Garden Special Occasion License Policy and include Rainbow Road Park in the policy as one of the parks where a permit to hold a beer garden can be applied for and further to prohibit beer gardens from being held in any of the parks under PARC control.

2012 The Capital Regional District (CRD) Community Parks Regulation Bylaw No. 3795 was established and permits consumption of alcoholic beverages subject to having a valid park use permit.

2014 changes to the Liquor Control and Licensing Regulation now permits licensed manufacturers to sell their products at farmer's markets. Upon receiving a request from the Wine Island Growers Association to sell alcohol in the Saturday Market PARC approved a permit to allow liquor sales and sampling at the Saturday Market in a defined area of Centennial Park.

2016 the Rotary Club requested a park use permit that included the sales of alcohol as part of a Canada Day weekend fundraiser. PARC approved the request and was soon approached by a second applicant to sell alcohol during community theatre performance nights in Mouat's Park. PARC approved the request and directed staff to update park use permits and allow applications to be considered which include Liquor Sales.

The draft Special Occasions License Policy (Appendix A) has been created to set out the conditions and requirements under which Salt Spring Island parks may be used for events that include the serving and consumption of alcoholic beverages.

The goal of the draft policy is to encourage a responsible and managed approach to the consumption of alcoholic beverages at events hosted in community parks. The applicant will be required to proceed to the Liquor Control and Licensing Branch and the police department with the details of the planned event including: expected participation, staffing, control measures

Salt Spring Island Parks and Recreation Commission – March 20, 2017
Liquor Sales And Special Occasion License Policy

(fencing), provision of temporary toilet facilities, traffic control, parking and park clean-up for review prior to receiving a special occasions license.

ALTERNATIVES

That the Salt Spring Island Parks and Recreation Commission:

1. Accept the draft Special Occasion Policy as presented to receive for review, applications which include the serving and consumption of alcoholic beverages, beer gardens or other special events in community parks.
2. Amend the draft Special Occasion Policy to receive for review, applications which include the serving and consumption of alcoholic beverages, beer gardens or other special events in community parks.
3. Direct staff to revise the draft Special Occasion Licence Policy to prohibit the serving and consumption of alcoholic beverages, beer gardens or other special events in community parks under PARC control.

CONCLUSION

The Capital Regional District (CRD) Community Parks Regulation Bylaw No. 3795 permits consumption of alcoholic beverages in all community parks subject to having a valid park use permit. In light of the changes in the Liquor Control and Licensing Regulation, PARC has approved recent events with alcohol sales and requested staff to create a Special Occasion License Policy for consideration of future events.

When the Parks and Recreation Manager is prepared to support an application, a parks use permit will be issued, the permit will allow the applicant to proceed to the Liquor Control and Licensing Branch and the police department with the application for review. All regulations and requirements of the Liquor Control and Licensing Act agency must be strictly adhered to by the applicant.

RECOMMENDATION

That the Salt Spring Island Parks and Recreation Commission accept the draft Special Occasion Policy as presented to receive for review, applications which include the serving and consumption of alcoholic beverages, beer gardens or other special events in community parks.

Submitted by:	Dan Ovington, Manager, Parks and Recreation
Concurrence:	Karla Campbell, Senior Manager, SSI Electoral Area

DO:ts

Attachment: Appendix A: (draft) SPECIAL OCCASION LICENSE POLICY



**CAPITAL REGIONAL DISTRICT
 CORPORATE POLICY**

Section	<i>Salt Spring Island Electoral Area-Parks and Recreation</i>	
Subsection	Policies	<i>Policy # 2017.1</i>
Title	SPECIAL OCCASION LICENSE POLICY	

POLICY:

Salt Spring Island Parks and Recreation Commission (PARC) has set out the conditions and requirements under which the Salt Spring Island parks may be used for events that include the serving and consumption of alcoholic beverages for beer gardens and other events requiring a Special Occasion License.

PURPOSE:

PARC's goal is to outline guidelines for consideration and approval of applications for special occasion permits and encourage a responsible and managed approach to the consumption of alcoholic beverages at special events.

RESPONSIBILITIES:

The Parks and Recreation Manager will receive the application. Should the application not be supported a letter indicating so will be provided to the applicant and all applicable fees returned. The applicant may appeal the denial of any park use permit to PARC.

SCOPE:

The Special Occasion License applies to special events and public activities held in Salt Spring Island community parks.

PROCEDURE:

1. Applicants shall make an application for a park use permit, outlining the nature of the event, the planned dates, expected participation and preparation plans including:
 - staffing and security
 - a site map including control measures (fencing)
 - number of toilets within the beer garden or within reasonable walking distance of the entrance/exit
 - traffic control and parking
 - number of garbage and recycling bins
 - clean-up provisions
 - any other information explaining how the event will be managed.
2. Required deposits and park-use fees must accompany the application.
3. Applications shall be submitted to:
 - Salt Spring Island Parks and Recreation Commission (PARC)
 - 145 Vesuvius Bay Road
 - Salt Spring Island, B.C. V8K 1K3
4. The applicant will receive a response either with an approved park use permit, or with a letter indicating that the application will not be supported and returning the application fees.
5. If a park use permit is issued, the permit will allow the applicant to proceed to the Liquor Control and Licensing Branch and the police department with the application for review. All regulations and

requirements of the Liquor Control and Licensing Act agency must be strictly adhered to by the applicant.

6. The applicant is responsible for becoming fully informed of all requirements of the Liquor Control and Licensing Act or any other outside agency requiring permits i.e. Health Permits for serving food.
7. The applicant is responsible for full cleanup of the park during and following the event, repair of any damage, and calling for inspection by PARC staff prior to application for release of the deposit.

Approval Date:		Approved By:	
1. Amendment Date:		Approved By:	
2. Amendment Date:		Approved By:	
3. Amendment Date:		Approved By:	
Next Review Date:		Reviewed By:	
Supersedes:			

Related Policy, Procedure or Guideline (if applicable):

DRAFT



Making a difference...together

**REPORT TO PARKS AND RECREATION COMMISSION
MEETING OF MONDAY MARCH 20, 2017**

ITEM 6.1

SUBJECT Leisure Economic Access Policy Program (LEAP)

ISSUE

To review the 2011 LEAP program to ensure it has consistent eligibility and benefits.

BACKGROUND

The Salt Spring Island Parks and Recreation Commission (PARC) Policy #2008-01 R11 allows low income and in need individuals and families to apply for a LEAP card. The current policy is under review with the implementation of new recreation software that allows for improved allocation and tracking of subsidies. In addition the current policy has limited benefits for program participants when compared to other CRD and non CRD recreation facilities.

The current policy states:

PURPOSE

To establish criteria for receipt and approval of applications for financial assistance relating to access to programs administered by Salt Spring Island Parks and Recreation Commission.

POLICY

Applications for financial assistance under the LEAP program will be received by Salt Spring Island Parks and Recreation Commission (PARC) and will be assessed using the criteria (Appendix 1 – Criteria) outlined herein.

BENEFITS

One time 50% reduction in a course fee, with a registration fee of \$100 or less; OR a 50% reduction on one book of economy tickets for Camp Colossal AND a 50% reduction on a multi-use pass at Rainbow Road Indoor Pool OR the full-price cost of admission (children 12 years and under are free).

LEAP cards issued:

2013	116 cards
2014	72 cards
2015	82 cards
2016	81 cards

The majority of LEAP applicants are referrals from Salt Spring Island Community Services. Community Services determines eligibility based on government income assistance, disability or if the applicant is known as someone who would benefit from access to the LEAP program.

Eligibility through income levels are based on the current statistics Canada low income cut-offs for family units and are adjusted by the Ministry of Social Services.

Previously when applicants qualified for the LEAP Program, each family member received a welcome letter explaining the benefits, a 50% off coupon for programs and a laminated card with the year and their name on it.

With the new registration software, PerfectMind, the process of accessing the LEAP benefits has been streamlined. PerfectMind will now track the LEAP participants and will have their eligible benefits linked into the system for discounts on program registrations. A photo membership card will be issued for the pool with the benefit of 52 free swims credits on it. LEAP participants will be able to collect their appropriate benefits without confusion and can register for programs online.

Comparison Table

Leisure Economic Access Policy (LEAP), Leisure Involvement for Everyone (LIFE), Leisure Access Program (LAP)

	Salt Spring Island LEAP	Panorama LIFE	North Cowichan LAP	2017 Recommendation
Eligibility	Tax assessment Low income <i>OR</i> Referral from recognized social service or advocacy agency <i>OR</i> proof of financial assistance – Income assistance, handicapped or Senior's supplement	Tax assessment - Low income <i>AND</i> Proof of residency	Tax assessment - Low income <i>AND</i> Proof of residency	Tax assessment - Low income <i>OR</i> Referral from recognized social service or advocacy agency <i>OR</i> Proof of financial assistance -income assistance, handicapped or Senior's supplement <i>AND</i> Proof of residency
Benefit	One time 50% off coupon for a PARC course (registration fee of \$100 or less) <i>OR</i> 1 week of Camp Colossal and 50% reduction on multi-use pass at the pool <i>OR</i> Full price admission cost (12 and under).	52 drop-in sessions at any Greater Victoria Recreation Centre <i>AND</i> 50% off (up to \$50) four times a year on Panorama's Recreational Programs. <i>OR</i> 50% off Annual Deluxe Pass (value \$210)	Maximum annual benefit per person of 26 drop ins and 75% off programs to a max of \$125 (identified programs only) <i>OR</i> 52 drop in visits	52 drop-in swims. <i>AND</i> 50% off program registrations <i>OR</i> 50% off memberships to a maximum of \$205 or half of an adult annual membership per year. (\$205 = 50% of an adult annual membership)

ALTERNATIVES

That the Salt Spring Island Parks and Recreation Commission recommends staff to:

1. Amend the Leisure Economic Access Policy as follows: All applicants must show proof of residency on Salt Spring Island. Applicants receive 52 drop-in swims at Rainbow Road Pool and 50% off program registration or 50% off memberships to a maximum of half the adult annual membership cost.
2. Make no changes to the current Leisure Economic Access Policy.
3. Refer back to staff for more information.

CONCLUSION

The 2008 LEAP policy offers financial assistance to Salt Spring Island residents who meet the low income requirements. The participants in the LEAP program are eligible for discounts on drop in swims at the pool, pool passes, PARC programs and Camp Colossal. The current policy has limited and unequal benefits for participants when compared to other CRD and non CRD recreation facilities.

RECOMMENDATION

That the Salt Spring Island Parks and Recreation Commission recommends staff to amend the Leisure Economic Access Policy as follows: All applicants must show proof of residency on Salt Spring Island. Applicants receive 52 drop-in swims at Rainbow Road Pool and 50% off program registration or 50% off memberships to a maximum of half the adult annual membership cost.

Submitted by:	Dan Ovington, Manager, Parks and Recreation
Concurrence:	Karla Campbell, Senior Manager, SSI Electoral Area

DO:ts

Attachment: Appendix A – PARC Policy #2008-01 R11

SALT SPRING PARKS AND RECREATION COMMISSION
POLICIES AND PROCEDURES

Pol/Proc.# 2008 - 01 R11
Page 1 of 3



Originated: February 18, 2008 Originator: D. Gibbon

Date Approved: February 25, 2008 Approved by: Commission

Date Revised: April 2011

Date Revised: _____

SUBJECT: LEAP Program (Leisure Economic Access Policy)

PURPOSE: To establish criteria for receipt and approval of applications for financial assistance relating to access to programs administered by Salt Spring Parks and Recreation Commission.

POLICY: Applications for financial assistance under the LEAP program will be received by Salt Spring Island Parks and Recreation Commission (PARC) and will be assessed using the criteria outlined herein.

PREFACE: A LEAP card entitles the successful applicant to: a one-time 50% reduction in a course fee, with a registration fee of \$100 or less; OR a 50% reduction on one book of economy tickets for the Camp Colossal summer day-camp program; AND a 50% reduction on a multi-use pass for the Rainbow Road indoor pool OR the full-price cost of admission (children 12 years and under are FREE).

CRITERIA:

1. Referral

Any person who has been referred by a recognized social service or advocacy Agency may apply (examples: Ministry of Social Services, Ministry of Health, and Salt Spring Community Services Society). This is a non-exhaustive list which may change from time to time. The referring agencies will certify that the applicant meets the limited income criteria and will stamp and sign the application form.

2. Proof of Financial Assistance

Any person who can show proof of income assistance - GAIN cheque stub, GAIN for handicapped cheque stub or BC Senior's Supplement.

3. Others in Need

Any person dependent upon a limited income who cannot afford to participate in recreational programs or services. A written declaration (letter) may be accepted or proof of income may be required by the PARC Manager or his/her designate.

The following gross annual incomes "Low Income Cut-Offs for Family Units on Salt Spring Island" are a guide to who will be eligible to request assistance. These income levels are based on the Statistics Canada Low Income Cut-Offs for Family Units as adjusted and utilized by the Office of Income Assistance – Ministry of Social Services.

Low Income Cut-Offs and Family Units on Salt Spring Island

Family Size	Annual Gross	Monthly Gross
1 person	\$ 12,050	\$ 1,004
2 persons	\$ 14,666	\$ 1,222
3 persons	\$ 18,263	\$ 1,522
4 persons	\$ 22,783	\$ 1,899
5 persons	\$ 25,944	\$ 2,162
6 persons	\$ 28,773	\$ 2,398
7+ persons	\$ 31,602	\$ 2,633

Those living independently, who may be dependent upon others for financial support (e.g. students) must consider total family income including that of the supporting individual. These Cut-Offs will be updated when changes are made by the Ministry of Social Services.

4. LEAP cards are good for one calendar year and a new application must be submitted each year.
5. Proper identification is required when presenting an application form and may be requested at any time when a LEAP card is used.
6. LEAP cards may be used only by the person named on the card, and must be presented at each use.
7. LEAP applications and cards may be obtained during normal business hours at the PARC administration office.
8. Lost or stolen LEAP cards must be immediately reported to the PARC administration office.
9. A LEAP card entitles the holder to a one-time 50% reduction in a course fee, with a registration fee of \$100 or less OR a 50% reduction on one book of economy tickets for the Camp Colossal summer day-camp program OR a multi-use pass for the Rainbow Road indoor pool AND a 50% reduction on the full-price cost of admission

APPLICATION PROCESS

1. Obtain a LEAP card application form from the PARC administration office at 145 Vesuvius Bay Road, Salt Spring Island (Portlock Park), and read the guidelines on the reverse side of the application form.

2. Complete the application form, indicating the appropriate category under which you are making application.
3. Under category #1, visit the referral agency and obtain the required authorization from them.
4. Under categories #2 & #3, bring copies of relevant documentation to the PARC office (or bring originals which may be copied for file purposes).
5. Under categories #2 & #3, an interview will be conducted with the applicant by PARC staff.
6. Once an application is approved, a LEAP card will be issued in the name of the applicant. And will be held for pick up by the applicant. Please allow 48 hours for processing.

Salt Spring Island Parks and Recreation Commission
145 Vesuvius Bay Road,
Salt Spring Island, B.C.
V8K 1K3

March 10, 2017

Dear Commissioners,

Re: Kingfisher Park

This is a formal follow-up to e-mail correspondence with Director Wayne McIntyre and with Dan Ovington.

I am concerned that the “unofficial” name of Peck’s Cove Park will become entrenched through common usage. That name has re-arisen with the current *Ganges Harbour Walk Project*.

This is to ask that you assign it an “authentic” name. In particular, Kingfisher Park.

The name “Peck’s Cove Park” has no “authenticity”

I say that as an active and Honourary member of the Salt Spring Island Historical Society. Also, from my personal knowledge of the island... having been born and raised here, going back over 86 years. One of my interests is the derivation and “authenticity” of various island place names.

The “Cove”

Many, if not most Island park names can be attributed to identifiable persons or locations (e.g. Portlock, Mouat, Peter Arnell, Duck Creek, Beddis Beach, etc.).

The name “Peck’s Cove Park” suggests that it fronts on Peck’s Cove. There is no “Peck’s Cove”. It doesn’t exist. The park fronts near the end of Ganges Harbour.

An apparent “hybrid” name

The words Peck and Cove, in conjunction, appear to be a “hybrid” between:

- (a) the name of the company that developed the Kingfisher housing project across the road (**PECK’S Anchorage Properties Limited**), and
- (b) the name they came up with for their development (“**Kingfisher COVE**”).

Inconsistent variations of the name

Without knowing when the name “Peck’s Cove Park” first came into use, I note that there are inconsistent variations of that name used in various PARC documents. e.g.:

- (a) In the “*Salt Spring Island Parks System Master Plan*” of 2011, it is referred to variously as
 - (i) “Peck’s Cove Park” (pages 38 and 41),
 - (ii) “**Peck’s Anchorage boardwalk**” (pages 48 and 55),
 - (iii) and even “**Peck’s Cove Anchorage Park**” (page 58).
- (b) The “*Salt Spring Island Community Profile and Data Inventory*” of November 2000 refers to “**Peck’s Anchorage**” boardwalk.
- (c) Those are totally aside from the more-common inconsistency of using the name Peck with an apostrophe, and without.

Name correction, steps forward:

Fortunately, the name “Peck’s Cove Park” isn’t “etched in stone”.

Dan Ovington advised me (in an e-mail going back to July 20, 2016) that “*When we look at developing this park we might also want to look at the name*”. That time seems to have come, per the current *Ganges Harbour Walk Project*.

There seem to be two basic options.

(1) Do nothing... leaving it (a) fronting a non-existent cove, (b) with an “illegitimate” name, (c) of “hybrid” origin, and (d) grammatically incorrect when used frequently without the apostrophe.

(2) Give it a “rational” name.

“Kingfisher Park” would be the logical, and appropriate, name. For three reasons:

(a) Virtually all the land for the park came from the Kingfisher strata title housing development across the road. Indeed, the attached map from the Islands Trust website still shows it as “Strata Common Property”, and with a zoning of “Residential 6”.

(b) Like most other parks, for which the origin of their name can be attributed to an identifiable person or location, it would be identifiable by its proximity to Kingfisher “estates” across the road.

(c) The Kingfisher strata council has been paying PARC annually for maintenance of their view over the park, if I understand correctly.

Conclusion

The current name has no formal or “authentic” basis.

I urge that it be given a formal name, and that it be “Kingfisher Park”.

Thank you,

Respectfully submitted,

Bob Rush

c.c Wayne McIntyre
Dan Ovington

Attached: Islands Trust Map



1860 Fulford-Ganges Road
SaltSpring Island, B.C.
V8K 2A5

Phone: [REDACTED]
Email: info@sstra.ca
www.sstra.ca

To: Capital Regional District
Attention: Dan Ovington
From: Salt Spring Therapeutic Riding Association
Date: January 10, 2017

Proposal for a Therapeutic Riding Facility at the Mouat Park Equestrian Facility currently licensed to the SSI Farmers' Institute at 351 Rainbow Road

BACKGROUND

This Proposal is in response to the offer received from PARC in 2013 for Salt Spring Island Therapeutic Riding Association (SSTRA) (Registration 873783013 RR000) to relocate to the area of Mouat Park currently licensed to the SSI Farmers' Institute as an equestrian facility. PARC has been a financial supporter to SSTRA since its inception.

The current therapeutic riding facility (pasture, tack room, shelters, riding ring and trails) are on private land which is provided free of charge, however SSTRA is now required to find a new place to call home. Without a similarly generous cost subsidy in a new location for a new lease it is doubtful the program will be able to continue.

It is understood that any facility built by SSTRA on CRD land must be available to the public. An agreement with PARC would be essential with SSTRA having the autonomy to accommodate the program while coordinating individual or group bookings for a fee to offset maintenance costs.

SSTRA is sensitive to the fact that this parcel of land has traditionally been under the control of and created by the Farmers' Institute and wishes to enhance the overall site and facility and supports the revitalization of the horseshow portion of the Fall Fair.

INTRODUCTION

SSTRA has been providing one-on-one therapeutic riding lessons for the physically, mentally or emotionally challenged individuals varying in ages from 5 to 69 in the heart of the Salt Spring community since May 2001. Before the inception of SSTRA therapeutic horseback riding was not available on our Island. By offering this Program locally, access is enabled for riders unable to go off-Island to take lessons due to the logistical challenges and added costs of transport, ferry scheduling, companion support and coordination are too great for many families or challenged individuals to undertake.

The Program: The program itself consists of one-hour individualized therapeutic riding lessons with instruction provided by a team of highly qualified, skilled and caring instructors, side walkers and leaders and our three (soon to be four) very special horse “therapists”. At the current facility, the lessons take place in an open air riding ring and on a gentle trail. In inclement weather activities are held in a sheltered tack room. All areas of the facility have to be fully accessible (e.g. riding ring, stable, washroom facilities) and adaptive equipment is used (e.g. mounting blocks) when needed.

The **Benefits** to riders include physical exercise, emotional connection with the horse, receiving instruction and developing vocabulary and improving communication skills and are unmatched in improving coordination, strength, balance, posture, mobility, self-confidence and independence. Many school-age riders are referred through the School District Physiotherapist while others come from the community at large and partnerships with various community support groups such as GIFTS and General Practitioners and Therapists.

Currently SSTRRA runs four sessions annually: Spring & Fall-11 weeks; Winter-6 weeks; and Summer-6 weeks. Over the past fifteen years SSTRRA’s programs have made a difference to hundreds of riders, not to mention their families, schools, and the community at large.

Funding: A large proportion (approximately 80%) of our small operating budget is covered by community donations in kind and cash. Fees charged for lessons (\$20 per hour) amount to less than 20% of revenues. Several major fundraising events are held each year, which are well attended by the community as a whole, raffles and community campaigns raise contributions from small to more substantial. Donations come from individuals, local service clubs, grants from local foundations and from community businesses.

PROPOSAL

SSTRRA wishes to obtain a License of Occupation of the Mouat Park Equestrian Facility (7200 sq.m. as shown on the map attached hereto as Schedule “A”) with the consent to expand into the park area to accommodate turnout pastures and trails for purposes of operating a Therapeutic Riding Facility, effective May 2018 or sooner if approved by CRD and Farmers’ Institute.

SSTRRA is requesting a minimum 5 year license of use from the Capital Regional District to *create* a therapeutic riding facility on the existing area for the benefit of the Salt Spring community for the therapy program and to be shared with the community for general purposes such as horse shows, riding facility and clinics.

Proposed improvements will include: portable accommodation, such as a trailer, for a Caretaker, portable fencing and turnout areas, portable shelters, repairs to or replacement of existing sheds, improvement of the access road, provision of a security gate, connection to hydro and water; septic for caretaker accommodation and accessible washroom on the site.

The proposed project would be initiated once approved by the CRD and PARC.

Thank you for your consideration.