

SATURNA ISLAND PARKS & RECREATION COMMISSION (SIPRC)

Regular Meeting Minutes

8 April 2011 @ 9:30 am – White House

Present

David Cheslow – Vice Chair; Sheila Wallace – Treasurer; Allen Olsen;
Jim Bavis; Graeme Bregani; Ingrid Gaines

Absent

Michel Bourassa – Chair

Meeting called to order at 9:28 am Chaired by David; Ingrid (after David had to leave)

Approval of Agenda – Approved as submitted.

Adoption of Previous Minutes – 11 February 2011 (No quorum in March)
Approved as submitted.

Action – Distribute to SIPRC; CRD Director; CRD website; Free Mail file box.

Funding Requests held over from March

a. Memoir Writing Class – Submitted by Judith Rees-Thomas; requesting \$150

Motion # 30 – Be it resolved that we donate \$150 to Memoirs Writing Class

Moved by Ingrid Seconded by Allen Olsen Carried

Action – Sheila will contact Judith re. approval & cheque specifics.

b. SEEC – Letter from SEEC detailing their plans and status and suggesting possible future funding request. Michel had sent an email suggesting that Julie obtain one of the Commissions Funding request forms which outlines funding criteria. It was decided that no further response is necessary until specific request is made.

Correspondence – None

Business Arising from Minutes

a. White House – Painting of interior/exterior by Gloria Manzano again discussed. It was agreed that no additional motion was required to approve her estimate of \$680 as a motion was passed in Feb. for the entire refurbishing project.

Colour again discussed as there is disagreement whether building can remain white or needs to conform to colour of Rec Centre and Fire Hall. Verbal approval of white had been given Michel by SIFPS, however it was agreed that written direction should be obtained.

Action – Ingrid will follow-up to obtain written direction regarding exterior paint colour for building.

Brief discussion followed in regards to the table replacement: Perhaps a table with extension leaves might be more solid than a folding table. To be addressed further at a later date.

Allen met with Jason Key in regards to cleaning the interior: Only table & chairs to stay. Allen identified numerous Local Trust documents in our file cabinet to be given to a Trustee.

Action – Graeme will take briefcase of documents to Trustee Bev Neff.

b. Saturna Tourist Brochure – David contacted Joe Harris to provide Joe with dates of SIPRC’s annual events to be included in the Community Events section.

c. Sharing the Shoreline brochure -- Allen reported that the CRD Print Shop will have a first draft available by end of April.

Treasurer’s Report – April 2011

Parks	Total Revenue	\$ 23,770
	Total Expenses	9,267
	Remaining Parks Operating Funds	14,503
	Parks Reserve Funds	90,257
Recreation	Total Revenue	9,110
	Total Expenses	3,711
	Remaining Rec Funds	5,399

Sheila noted a charge for butter on the Gen. Store bill. As no one knew anything of this, Sheila will review with the store. Further, Sheila asked Allen for clarification of the amount already paid to CRD for the shelter project. Allen recalled a lesser negotiated amount and will research documentation.

Action – Sheila to review bill with store staff.

Action – Sheila and Allen to meet to review CRD agreement.

Report adopted as presented by Sheila.

Thomson Park

a. TUP – Local Trust approved TUP through resolution w/o meeting subject to shelter location being moved from eco-sensitive area.

b. Shelter Status – It continues to be difficult to receive updates from CRD engineer.

Phase I -- Structure tender awarded to and being fabricated by Natural Structures. Delivery of materials to building site scheduled for 10 May. Local labour needed to unload though CRD may try to include this labour in construction contract. Discussion of access for materials storage.

Phase II – Footings; erect structure; roofing. Local contractors will be sought for tender.

Long discussion ensued as to which alternate location would serve public best as well as best location for materials delivery. It was suggested and agreed that another site visit was urgent.

Action – Commissioners will meet on 11 April @ 9:30 to select new site.

Action – Graeme to notify David.

Action – Sheila will bring stakes, tape measure, etc.

c. Slash/Rowboat – Sheila reported that the rowboat has somehow disappeared. Large pile of limbs left to be burned during Clean-Up day on 7 May. Some of the downed trees were milled at Campbell’ Farm.

d. Clean-Up Event on 7 May – Sheila led discussion of organizing event (posters, food/trailer, burn permit, Scribbler note, strata notice).

- Action** – Sheila to contact *Scribbler*/strata; check with Juliet re. past poster file.
Check with Jacque Campbell as to availability of trailer & willingness to cook.
- Action** – Jim to obtain burn permit; organize burn pile; create large posters.
- Action** – David to create the small posters for the community notice boards.
- Action** – Ingrid will notify Hubertus of amount of food required.

Public Accesses

- a. Winter Cove – Allen had CRD investigate -- no archeological sites on access. He has obtained the mailing list of neighbours needing to be consulted. Clean-up by MOT of the site which was devastated last fall is to occur shortly (slash burn, smoothing of ground, silt fence removal, berm). A narrow path close to the Parks Canada's boundary and placement of a bench is proposed.
- b. Russell Beach – Allen had CRD investigate -- no archeological sites on access. He has obtained the mailing list of neighbours needing to be consulted. He spoke with Debbie O'Brian of MOT regarding boundaries of the site and learned that MOT never closes accesses though they may make modifications. Developer sent an email explaining delays in modifying boundaries per SIPRC's request due to estate issues since the owner passed away. Discussion held regarding picnic table and bench for site. Because of the long lead time to order the furniture, all agreed that furniture should be ordered soon.
- c. Bench at East Point – Allen brought recently completed plaque purchased by the Robertsons.
Action – Allen to find someone to install on site.

Lyll Creek Cottage – Graeme reiterated that the Island plumber has purchased parts for clothes washer discharge to hook into septic tank and that this can be easily accomplished. However, Graeme has now been waiting for 11 months for work to commence.

New Business

- a. Picnic Trailer – tabled to May meeting.
- b. Commonality Meeting Report – Meeting on 5 April attended by Allen, Graeme & Sheila. They reported on discussion of Parks Bylaw, Trust/Parks Protocols & Real Estate Insurance agenda items. There was some discussion: CRD Director's goal to have Saturna's Protocol in place by term end; Parks Bylaw rejected by Pender (they have had their own, plan to revise, will share); CRD insurance coverage for volunteers specific to Thomson Park and other activities.
Action – Sheila will bring volunteer sign-up sheet for Clean-Up.
Action – Table to May meeting further discussion on Parks Bylaws & Protocol.
- New Commissions should all have updated CRD binders. Discussion of whether all members should each have one or whether a single binder with a routing slip would suffice. Next Commonality Meeting on Galiano in the fall.

Open Discussion

Recruitment of an additional Commissioner and possible candidates discussed. Group decided against mentioning in *Scribbler* again.

- Action** – Allen will again post on bulletin boards.

Adjournment – 1117 am

Next meeting -- Friday 13 May @ 9:30 am White House

