

SATURNA ISLAND PARKS & RECREATION COMMISSION (SIPRC)

Regular Meeting Minutes

10 October 2013 @ 4:30 pm Parks & Rec Office

Present – Michel Bourassa – Chair; Sheila Wallace – Vice-Chair; John Gahn – Treasurer; Allen Olsen; Hubertus Surm; Katie Dentry

Excused – Jim Bavis

Meeting called to order at 1630

Approval of Agenda – Approved as amended.

Adoption of Previous Minutes – 12 September 2013. Approved.

Action – Secretary to distribute.

Correspondence/Request to Address Commission

Dave Howe emailed Michel supporting Commission’s decisions of individual term limits. Michel clarified schedule of balloting; advertising in October and elections at November meeting.

Business Arising from Minutes

a. Trail Map Status -- Allen working on final iteration of edits prior to printing.

b. Commonality Meeting – Michel, Allen & Sheila will attend. Transportation discussed.

c. Commission Applications -- Applicants: Greg Robertson; Joan Hoskinson; Marcia Harter. Michel, Hubertus, John & Sheila will stand again.

Action – Michel will post election notice with deadline a few days before November meeting.

Action – Secretary will prepare ballots for November meeting.

Chair’s Report

Further discussion of a possible public access summer maintenance contracted position. Discussion on including outhouse maintenance. Terms of reference needed prior to requesting proposals for part-time position.

Action – Michel to draft terms of reference for discussion at next meeting.

Treasurer’s Report – October 2013

Allen pointed out discrepancies; report needs to be revised. Discussion ensued of remaining funds.

Action – John will bring to bookkeeper’s attention and request a corrected October report.

(The corrected report figures are provided below.)

Discussion around 2014 budget and requirements. Treasurer to contact CRD for guidance. Also, totals do not yet reflect restoration of original budget figures (\$3,120 increase in Parks and corresponding reduction in Recreation).

Action – John to contact CRD for direction on 2014 Budget requirements.

Parks	Total Revenue	28,420
	Total Expenses	21,022
	Remaining Parks Operating Funds	7,397
	Parks Reserve Funds	34,005

Recreation	Total Revenue	14,562
	Total Expenses	6,813
	Remaining Rec. Funds	7,748

Thomson Park

Sheila toured premises after the 5- 6 Oct. storm and found several large branches down; again found toilet paper low.

Action – Hubertus will contact contractor to remedy TT situation.

Public Accesses

a. Quarry Trail – Allen noted the need to spread more chips on trail. He has received the LOO from MOTI. Michel again thanked everyone involved for the successful completion of this difficult, time-consuming project. He and others have received numerous positive comments.

Action – Allen to arrange work party to spread chips.

b. Signage Theft – Discussion. It was decided to reinstall missing signs.

Action – Allen to organize a work party for replacements as well as new signs at Lyall Creek and Mill Rd.

Lyall Creek Cottage

John had nothing to report.

Recreation Events

Mushroom Event 30 Oct/2 Nov.

Christmas Bird Count 14 December

Funding Requests

None

Unfinished Business

a. T-Shirts – Prior to meeting, Katie circulated numerous images for possible logos. Lively discussion followed; straw poll taken to reduce options.

Action – Katie agreed to change selected images to equal size for ease of comparison.

b. Nature Trail in Thomson Park – Hubertus reported no progress.

c. Fruit Tree Pruning in Thomson Park.

Action – Michel will discuss with Darryl Davies for pruning after dormancy.

New Business

a. Experience the Gulf Islands – Sheila gave an update on the trails survey – huge support from community. The survey contractor even suggested that segregated bike path to East Pt. a possibility. The group will be moving to the feasibility stage in 2014.

b. Disc Golf – Katie mentioned her continued interest; may have a SEEC student prepare proposal.

Adjournment -- 1720

Next Regular Meeting – Thursday November 14 @ 4:30 pm

Contracted Recording Secretary ilka Allers-Olsen