

SATURNA ISLAND PARKS & RECREATION COMMISSION (SIPRC)

Regular Meeting Minutes

11 December 2014 @ 4:30 pm Parks & Rec Office

Present – Michel Bourassa – Chair; Sheila Wallace – Vice Chair; John Gahn – Treasurer; Allen Olsen; Hubertus Surm; Tom Koochin; Katie Jones

Excused – Jim Bavis

Guest – Erle Nelson Introduced as one of the three new Commissions beginning terms in 2015.

CALL TO ORDER -- 1630

APPROVAL OF AGENDA – Approved.

ADOPTION OF MINUTES– 13 November 2014. Approved as submitted.

CORRESPONDENCE/REQUEST TO ADDRESS COMMISSION

- a. Memorial Bench @ West Hawke – Allen reported that Colleen Johnston is no longer interested. Memorials to date: 1 Table; 5 benches.
- b. Thank you email from A. Dixon-Warren for Patrick Johnston’s honorarium (East Pt. hike).

BUSINESS ARISING

Hand Sanitizers – Hubertus has installed; waiting to replace two which leak.

CHAIR’S REPORT

Recommendations of new Commission appointments proceeded smoothly through CRD. In January a pitch will be made to CRD regarding appointment process.

TREASURER’S REPORT

John reviewed bookkeeper’s report. Comprehensive discussion ensued re. both received and incurred but not yet received invoices (lumber, gravel, signage, earthwork, brochures), which led to decision to transfer funds out of the line item that would otherwise have been transferred to Capital reserve.

Motion #128 – Be it resolved to transfer the full amount (\$9,120) from “Transfers to Capital Reserve Fund” line item to “Parks Maintenance & Constructions” line item.

Moved by John

Seconded by Sheila

Carried

Motion #129 – Be it resolved to pay Saturna Garage & Contractors in the amount of \$3,270.23 for earthwork at the new West Hawks Shore Access.

Moved by John Seconded by Sheila Carried

December Report 2014 – approved as submitted.

Parks	Total Revenue	33,510
	Total Expenses	32,771
	Remaining Parks Operating Funds	739
	Parks Reserve Funds	41,446
Recreation	Total Revenue	11,310
	Total Expenses	8,629
	Remaining Rec. Funds	2,681

THOMSON PARK

a. Foot Bridges – Hubertus reported that lumber and stones have been delivered. Discussed work party plus needed equipment.

Action -- Work party scheduled for Mon 15 Dec. 1000 to include Hubertus, Michel & Tom.

PUBLIC ACCESS

a. West Hawk PA – Per Allen, no progress on the turn-around. Barry Crooks will follow-up.

b. Signage – Allen coordinating delivery of a full complement of signs.

c. Lyall Creek Park

Action -- Allen & Hubertus to meet at site to discuss work after Thomson Park foot bridge project completed.

c. Quarry Rd. – Michel has asked maintenance contractor to remove grass and add to monthly inspections.

d. Brochures

Action – Allen will complete project of updating and having brochures printed.

LYALL CREEK COTTAGE

John has been in communication with tenant: 1. Chimney needs to be swept. 2. Fire bricks need to be replaced.

Action – John will follow-up on both.

RECREATION EVENTS/REPORTS

Winter Birds of Saturna 6 Dec. – John & Sheila reported on good turn-out, excellent presenter and fair birding considering weather was not the best

FUNDING REQUESTS

Goat Count/Nancy Angermeyer est. \$350 – Discussion of merit; advertised to community. Due to conflict of interest, Hubertus was excused during discussion.

Motion #130-- Be it resolved that SIPRC approve \$336 payment

for refreshments provided to participants in the
Saturna Feral Goat Count on Dec. 2, 2014

Moved by Sheila

Seconded by Katie

Carried

UNFINISHED BUSINESS -- None

NEW BUSINESS

a. Executive Spending Authority –Specifics of an earlier motion needs to be reviewed.

Action – Secretary will research and distribute.

b. Farewells -- Michel noted Katie & Allen’s departure from Commission and praised both for their contributions.

ADJOURNMENT – 1710

Next Regular Meeting – Thursday 8 January 2015 @ 4:30 pm

Contracted Recording Secretary ilka Allers-Olsen