



Making a difference...together

Minutes of Saturna Island Parks and Recreation Commission
Thursday, August 12, 2024, 4:30 Pm
Saturna Heritage Centre, Saturna Island, B.C.

Present: Commissioners Rosemary Henry (acting Chair), Larry Field, Lisa Mitchell, Heather Michaud, Paul Brent, David Osborne
Regrets: Sienna Caspar, Jamie Ritchie, Keith Preston, Denise Kuzyk (Admin)

1. The meeting was called to order at 4:30 pm. Commissioner Henry provided the Territorial Acknowledgement, noted quorum achieved, and welcomed the Commissioners and guest Nancy Gerber. Quorum of 6.

2. Approval of Agenda: Adopted by consent as amended.

3. June 10, 2024 minutes: Accepted and passed by consent.

4. Treasurer's Report: Commissioner Brent provided the report, noting that, with the lag in budget reporting, the remaining Parks budget is approximately \$17,000. The remaining uncommitted Recreation budget is approximately \$1,000. The Capital Reserve budget is \$88,621.

5. Chair's report: No report.

6. Administrator's report: No report.

6.1 Guest presentation by Nancy Gerber: Following up on an email sent to SIPRC in 2022, noted that pre-settler history is omitted from the sign Thomson Park. Proposed that the sign be amended to include respectful acknowledgement of the First Nations who allow us to use the land. The Commissioners thanked Ms. Gerber for her proposal then discussed the process to follow, which must include consultations with the CRD and First Nations. As a starting point, Commissioner Brent will consult with the CRD's archaeologist Shauna Hukaluk and Commissioner Mitchell will consult an academic involved in similar initiatives, noting that the sign could include Indigenous place names and information about the archaeological evidence on the site, including a culturally modified tree.

7. Business arising from minutes:

7.1 Parks and Access Points Boundaries: No identified need to erect signage demarcate boundaries between CRD and National Park Reserve land.

7.2 Art and Fungi Walk & Workshop: Discussion of how to ensure an open, transparent process is followed to allocate remaining Recreation funds, and of maximum amount that can be allocated for honoraria. Deferred to September meeting.

7.3 Shell Beach Access (Commissioner Preston): Parks Canada has not agreed to use their machinery to move a large stone to the base of the stairs to make the beach more accessible. No further action at this time.

7.4 Shore Access Guardian initiative: Commissioners, being in general agreement with initiative and cognizant of safety and liability, will send proposed revisions to simplify the draft duties and safety procedures.

7.5 Thomson Park work-party: Commissioner Henry completed the sanding and varnishing of all disc golf signs. Commissioner Mitchell is pruning the disc golf trail and has added soil to the the sink hole. Action items remaining:

#1. Commissioner Henry will obtain a cost estimate for delivery of road base to (a) improve the CRD portion of the road; (b) fill the sink hole.

#2. Commissioner Field will obtain quotes from local contractors to re-build the bridge closest to the beach, as attempts to shim it were unsuccessful. The bridge poses a safety hazard as it is tilted and the and the boards and cross beam are rotten.

#3. Commissioner Osborne will request Commissioner Brent to liaise with SIPRC maintenance contractor for quotes on improvements to the outhouse, which requires a new toilet fixture, secure toilet paper dispenser, storage container for saw dust or ash for toilet users to add to the shallow pit after each use. The pit was last pumped out 2 years ago and may need to be pumped out again, noting that the facility will be heavily used during the wedding reception on August 17 and the SIPRC Salmon BBQ on September 8.

7.6 New RFA form: Commissioner Michaud will simplify language of text added to latest draft and will add specificity to the requirement for funding recipients to report on how funds were spent (in writing, deadline).

7.7 Community Immunity Garden update: Commissioner Michaud obtained list of gardeners who were allocated beds in 2023, contacted them, and re-allocated vacant beds. Wood chips are required in order to sheet mulch the paths; to be requested from local tree service. Budget for spring 2025 soil amendments to be submitted in January 2025.

7.8 Falling CRD trees: Property owners at risk from danger trees on CRD land can contact a local tree service for tree removal and submit a claim for reimbursement to the CRD.

8. New business

8.2 Prep for Salmon BBQ: Commissioner Henry will order carrot cake, request use of BBQ, and circulate a task list via email and Commissioners will sign up to complete tasks. Chef Hubertus Surm will handle food purchase and preparation.

8.3 SIPRC website/email: Commissioner Michaud to ask Denise Kuzyk to have outdated <https://saturnaparks.ca/> website taken down as we do not have access to update it and as email address is defunct.

8.4 SGI Arts Council request: Decision to approve request to apply unused funds of \$300 from 2023 (cancelled linocut workshop) toward new programming in 2024 (\$300).

8.5 Saturna Pride request: January 23 application for funding was incomplete, additional information (budget) was requested but application did not meet the criteria to be accepted for consideration by the deadline.

8.6 RFA's and food funding: Deferred to September to discuss guidelines for funding food and honoraria for community recreation activities and events.

8.7 Invasive Species Management: No action required at this time.

8.8 Memorial Policy Fees: Draft policy was approved and fees to be determined at time of application.

8.9 Saturna Athletic Association (SAA) request to place a storage container on Hunter Field: CRD has licence to occupy and can give permission for use, but Parks Canada must give approval for structures. Permission for use granted; SAA to be advised to seek Parks Canada approval. No financial implications.

9. Meeting adjourned at 6:35 pm

10. Next Meeting: September 9, 2024.