

**Capital Regional District
Sooke & Electoral Area Parks and Recreation Commission
Minutes of a Regular meeting held Tuesday, June 14, 2016
SEAPARC Leisure Complex Board Room, Sooke, BC**

Mission Statement:

*“Sooke Parks & Recreation Commission creates recreational opportunities for the public through the planning, development, provision and operation of recreational facilities, programs and activities with a focus on the people of the Sooke and Juan de Fuca Electoral Area”
(Mission Statement adopted October 16, 1991)*

Present: Commissioners: M. Hicks - Chair (JDF Director), D. Bishop,
R. Kasper (Sooke Director), K. Reay (Alternate Councillor)
Staff: S. Knoke, SEAPARC Manager, L. MacDonald, Recording Secretary,
C. Hoglund, Program Services Manager
Absent: B. Berger, P. Grove, J. Perkins (Vice-Chair)
Public: 0
Press: 0

1. CALL TO ORDER

The Chair called the meeting to order at 1:18 pm.

2. ADOPTION OF AGENDA

MOVED by Commissioner Reay, **SECONDED** by Commissioner Bishop that the agenda be adopted as presented.

CARRIED

3. ADOPTION OF MINUTES

MOVED by Director Kasper, **SECONDED** by Commissioner Bishop that the minutes of the May 10 and 24, 2016 meetings be adopted.

CARRIED

4. DELEGATION

a) Anthony Mormino – Request for Road Access re: 6402/6418 Sooke Road

Mr. Mormino, owner of 6402/6418 Sooke Road, is seeking one-way road access (via easement, right-of-way, purchase or trade for property) from his planned residential development through SEAPARC property to Phillips Road. Cars exiting the development on to Sooke Road will be limited to “right turn only”. Mr. Mormino noted that the suggested access road is not mandatory for the development to proceed but would provide residents with the option to turn left on to Sooke Road at the Phillip’s Road intersection. A drawing provided by Mr. Mormino shows the proposed access road running alongside Stan Jones Field and via the current Multi-use Connector trail to the SEAPARC main entrance. Mr. Mormino suggested that the road way would be mutually beneficial as it could be used for emergency access to Sooke Road as well as for pedestrian use.

MOVED by Director Kasper, **SECONDED** by Commissioner Reay that the matter be referred to SEAPARC/CRD staff with a report back to the Commission at a future meeting.

CARRIED

5. CORRESPONDENCE

a) Sooke Fine Arts – Art Show Rental Agreement

MOVED by Director Kasper, **SECONDED** by Commissioner Bishop that the correspondence be received.

CARRIED

b) National Health & Fitness Day – Request for Support

MOVED by Director Kasper, **SECONDED** by Commissioner Bishop that a letter of support be sent to National Health & Fitness Day project coordinators.

CARRIED

c) Sooke Fastball U16 Boys - Travel Assistance Request

MOVED by Director Kasper, **SECONDED** by Commissioner Reay that \$400 be provided to the Sooke Fastball Association U16 Boys team to assist with travel to the provincial championships being held in Surrey July 1-3, 2016.

CARRIED

d) Sooke PeeWee A Thunderbirds – Team Photo

Photo & thank you for \$400 travel assistance grant provided for team to attend provincial championships this past March in West Vancouver.

6. CHAIR'S REPORT

7. DIRECTORS' REPORT

8. STAFF REPORTS

a) Staff News

PROGRAMS:

Recreation

Recreation Coordinator Megan MacKeigan will be on a four month parental/adoption leave effective July 1, 2016. Hiring is currently underway to fill her position.

Summer Camp hiring is now complete with a number of new and returning employees. Seven new Auxiliary Lifeguard/Instructors staff are in the process of being hired.

Recent special events included the highly popular Annual Garage Sale, Sooke Rotary Auction, BC Recreation & Parks Association "Move for Health Day".

SEAPARC's annual "Mud Run" was held on May 15 with over 80 children registered. Thank you to Elizabeth Olsen and Jacklyn Evans for organizing and all the staff who worked at the event.

Aquatics

Grade Two swim lessons sponsored by the Sooke Lions Club saw 174 students participate in the six week program.

Monday night Water Polo led by Myles Wallace continues to be extremely popular with increased participation.

SEAPARC is working with the Tye Swim Club to bring their program to Sooke in the fall as Island Swimming Club is no longer utilizing the facility.

ADMINISTRATION:

De Mamiel Creek Golf Course

SEAPARC/CRD will take possession of DeMamiel Creek Golf Course on June 14, 2016. The course will open on July 5 with a grand opening event beginning at noon including a BBQ. The SEAPARC Manager recognized the extraordinary efforts of staff to get the course ready for summer opening. A contractor has been hired to maintain the greens and fairways with SEAPARC staff responsible for all other maintenance. Auxiliary Golf Course Host positions are currently posted.

LED Lighting Project

Replacement of the existing arena and pool lighting with LED lights/control system will begin during pool shutdown (June 12-July 2). Parts of the installation may be delayed due to fixture delivery but every attempt will be made to limit service interruptions to public. Total project cost is \$178,000 including \$35,000 BC Hydro grant.

CANADA 150 Grant Opportunity

An application for funding assistance is being submitted to the CANADA 150 Community Infrastructure Program for \$500,000 towards construction of a new fitness gym/multi-purpose room expansion. The CRD Board approved the submission and ranked the SEAPARC project as the District's number one priority application.

Eat, Play, Live Survey

As part of SEAPARC's participation in the "Eat, Play, Live" initiative to provide more healthy food options at recreation facilities, an [opinion survey](#) is now available on the SEAPARC website and at Reception that will assist staff in developing healthy food policies.

b) Staff Report – Ice Allocation 2016/17 Season

The SEAPARC Manager spoke to the report advising that the 2016/17 Ice Allocation meeting was held on May 18, 2016. Few changes will be made from the 2016/17 scheduled. Items of note:

- Sooke Minor Hockey Association had requested changes to their ice times including no ice times on Monday and increased ice times on Tuesday, Wednesday and Thursday. Given the difficulties in moving SEAPARC programming and other ice users, the request was declined.
- At the May 10, 2016 SEAPARC meeting, the 2016/17 Fees & Charges Bylaw was approved including a 1% ice rental rate increase effective September 1, 2016.

MOVED by Director Kasper, **SECONDED** by Commissioner Bishop that the Commission receive the Staff Report.

CARRIED

9. PUBLIC QUESTION PERIOD

10. ROUND TABLE

11. ADJOURNMENT

The regular meeting adjourned at 2:27 pm.

Next meeting scheduled for Tuesday, July 12 at 1pm.

Mike Hicks, Chair

Lynn MacDonald, Recorder