

**Capital Regional District
Sooke & Electoral Area Parks and Recreation Commission
Minutes of a Regular meeting held Thursday, March 15, 2018
SEAPARC Leisure Complex Board Room, Sooke, BC**

Mission Statement:

*“Sooke Parks & Recreation Commission creates recreational opportunities for the public through the planning, development, provision and operation of recreational facilities, programs and activities with a focus on the people of the Sooke and Juan de Fuca Electoral Area”
(Mission Statement adopted October 16, 1991)*

Present: Commissioners: M. Hicks (Chair), D. Bishop, J. Perkins, M. Tait (Director)
Staff: S. Knoke, SEAPARC Manager, C. Hogle, Program Services Manager,
L. MacDonald, Recording Secretary
Absent: B. Berger (Vice-Chair), P. Grove
Public: 0
Press: 0

1. CALL TO ORDER

The Chair called the meeting to order at 3:00 pm.

2. ADOPTION OF AGENDA

MOVED by Director Tait, **SECONDED** by Commissioner Perkins that the agenda be adopted.

CARRIED

3. ADOPTION OF MINUTES

MOVED by Commissioner Bishop, **SECONDED** by Commissioner Perkins that the minutes of the February 15, 2018 meeting be adopted.

CARRIED

4. CHAIR’S REPORT

- Thank you to all involved in the successful award of a \$1.24 million Strategic Priorities Fund Federal Gas Tax grant for SEAPARC’s fitness gym/multi-purpose room expansion.
- Approximately 50 Sooke children are registered for Triangle Baseball this year.
- The District of Sooke’s plan to build a pedestrian bridge spanning DeMamiel Creek is welcome news.

5. DIRECTORS’ REPORT

- Director Tait reported on recent inquiries received from the public re: Sooke Skate Park (repair/replace) and requests for a community waterpark. The SEAPARC Manager noted that “skate park renewal” has been identified as a 2021 Capital Plan project with \$500,000 allocated plus additional grant funding (if available).

6. UNFINISHED BUSINESS

a) Facility Expansion – Fitness & Multi-Purpose Space (verbal report)

The SEAPARC Manager provided an outline of the facility expansion project, reviewed initial concept drawings and led a walkabout of the proposed location. The project will be managed by CRD Engineering Services.

7. STAFF NEWS (verbal report)

Golf Course

- Benches, signage and trash cans have been ordered and the course is being prepped for opening on April 18.
- Functional improvements to office and rentals will continue in 2018.
- Seasonal pass is being examined and considered for 2018 season.

Bike Park

- Golden Dirt Trails has completed a seasonal assessment of the bike park and a report on required maintenance is expected shortly. The volunteer work party originally scheduled for March 25 has been postponed until assessment received.

Pool Roof Project

- Pool roof replacement project will be tendered shortly as well as required preparatory steel work.

Arena Roof

- Initial arena roof repair work did not pass final inspection and work identified as substandard will be addressed.

BCRPA Conference

- The 2018 conference is being held April 30-May 2, 2018 in Vancouver. The SEAPARC Manager will be taking part in a presentation on healthy food environments.

Operational updates

- Thank you to staff who assisted during the two recent significant power failures (February 17 and March 3).
- Soap/shampoo holders are being installed in the pool and arena change room showers.
- Spring Break hockey tourney March 23-25.

Recognition

- Thank you to staff who worked on the SPF UBCM Fitness Expansion grant including SEAPARC's Lynn MacDonald, Nathan Stewart, Colleen Hoglund and CRD Grants Coordinator Roseline Ferré.

SD 62 Joint Use Agreement

- SEAPARC will be approaching School District 62 with items to be addressed in a new agreement including extended daily access to schools for summer camps.

Ammonia WorkSafe Orders

- Neighbor notification plan is now in place
- Vent stack redesign will proceed subject to WorkSafe approval with project completion expected by June 30 deadline.

Seniors Centre

- The SEAPARC Chair, Manager and Program Services Manager met recently with Age Friendly Committee and Sooke Seniors Drop In Centre representatives to discuss collaborative initiatives to support Sooke region seniors including:
 - 1) Continue to explore projects for seniors already begun under the Life Long Learning program funded by New Horizons for Seniors;
 - 2) Discuss ways in which AFC/SSDIC and SEAPARC could integrate senior's programs into proposed new multi-purpose room to be constructed;
 - 3) Continue to develop Items 1 and 2 and explore possibilities for further collaboration in a new, permanent Sooke Seniors Drop in Centre being pursued with District of Sooke at their Wadams Way property.

8. PUBLIC QUESTION PERIOD

9. ROUND TABLE

10. ADJOURNMENT

The regular meeting adjourned at 4:30pm. Next meeting: April 19, 2018 @ 6pm