



Meeting Minutes

Sooke & Electoral Area Parks and Recreation Commission

Tuesday, June 4, 2024

6:30 PM

SEAPARC Board Room
2168 Phillips Road,
Sooke, BC V9Z 0Y3

Present:

Commissioners: A. Beddows (Chair), D. Little (Vice Chair), N. Dowhy, J. Warner, A. Wickheim, N. Quint

Staff: M. Alsdorf, Manager, SEAPARC Recreation; C. Hoglund, Program Services Manager; M. MacKeigan, Administrative Secretary (Recorder)

Absent: M. Tait

Chair Beddows called the meeting to order at 6:30 pm.

1. TERRITORIAL ACKNOWLEDGEMENT

2. APPROVAL OF THE AGENDA

MOVED by Commissioner Dowhy, **SECONDED** by Commissioner Little,

That the agenda for the June 4, 2024 session of the SEAPARC Commission be approved with the addition in item 7.6. Strategic Plan Update - Verbal.

CARRIED

3. ADOPTION OF MINUTES

MOVED by Commissioner Little, **SECONDED** by Commissioner Warner,

That the minutes of the Sooke & Electoral Area Parks and Recreation Commission meeting of May 7, 2024 be adopted as circulated.

CARRIED

4. CHAIR'S REMARKS

Commissioner Beddows and Commissioner Tait are attending the Federation of Canadian Municipalities Annual Conference in Calgary this week. Charters Road is closed for several months, traffic delays will impact access to SEAPARC facilities.

5. YOUTH REPORT

Commissioner Quint reported that a current topic among youth related to recreation and wellness is the sport of tennis. With a population over 15,000 there is only one public tennis court in Sooke. The second court was repurposed as pickleball courts. This can be a

challenge for youth when they arrive to play and have to wait up to an hour for the court to be available.

6. PRESENTATIONS/DELEGATIONS

6.1. Presentations

- There were no presentations.

6.2. Delegations

- There were no presentations.

7. COMMISSION BUSINESS

7.1. 2024 January to April Programs and Services Report

C. Hoglund provided an overview of the report. The commission discussed the following topics:

- Growth trends
- Aquatic training
- Drowning prevention

This report was received for information.

7.2. BC Children’s Hospital Foundation Festival of Trees

C. Hoglund provided an overview of the report. The commission discussed the following:

- Ownership of the trees
- Community impact
- Budget implications

MOVED by Commissioner Little, **SECONDED** by Commissioner Quint,

That the Sooke & Electoral Area Parks and Recreation Commission direct staff to proceed with only the Santa’s Workshop event. Proceeds from the event will be donated to the BC Children’s Hospital Foundation

DEFEATED

Opposed: Dowhy, Little, Wickheim, Quint

MOVED by Commissioner Dowhy, **SECONDED** by Commissioner Warner,

That the Sooke & Electoral Area Parks and Recreation Commission direct staff to continue the Festival of Trees and Santa’s Workshop events. Proceeds from the event will be donated to the BC Children’s Hospital Foundation. Further, staff are directed to adjust the special events budget for future years to support this event.

CARRIED

Opposed: Beddows, Little

Commissioner Quint left the meeting at 7:01pm

7.3. Private Therapist Access Policy

- M. Alsdorf provided an overview of the report. The commission discussed the following:
- Personal Training

MOVED by Commissioner Dowhy, **SECONDED** by Commissioner Little,

That the Sooke & Electoral Area Parks and Recreation Commission approve the amendment of Policy No. A-100.28 Private Therapist Access.

CARRIED

7.4. Financial Statement of Operations – First Quarter of 2024

M. Alsdorf provided an overview of the report. There was no discussion.

7.5. Skate Park Update - Verbal

- M. Alsdorf provided an update on the Skate Park Conceptual Design Project:
- Geotechnical Survey was completed; the flat surfaces do not contain rebar; there is no option to build on top of the existing skate park; the concrete can be used as fill/base
 - Community engagement is completed with an online survey and open house
 - Design direction report is completed
 - Funding options for full project and additional features to be determined

7.5. Strategic Plan Update - Verbal

- M. Alsdorf provided an update on the Strategic Plan Project:
- Collection of background data is ongoing with review completion anticipated for early July
 - Community engagement to occur over July and August, possibly into September. This will include 6 focus groups, two open houses, and an online survey.
 - Commission workshop in October
 - Draft Plan anticipated for November, with approval in December

8. CORRESPONDENCE:

There were no correspondence.

9. NOTICE(S) of MOTION:

There were no notices of motion.

10. NEW BUSINESS:

- The commission shared the following:
- Camp Barnard will be hosting the Scouts Jamboree this July, hundreds of youth will be in attendance

11. ADJOURNMENT:

MOVED by Commissioner Wickheim, **SECONDED** by Commissioner Warner,

That the June 4, 2024 meeting of the Sooke & Electoral Area Parks and Recreation Commission be adjourned at 7:17 pm.

CHAIR

RECORDER