

CRD SOUTHERN GULF ISLANDS LIBRARY COMMISSION (SGILC)

Business meeting

Wednesday Jan. 31, 2024, by Zoom

In Attendance (Commissioners unless noted): Laura Vilness (Chairperson – Pender), Pauline Preston (Saturna-Alternate), Joanne Peacock (Pender), Pat van Holderbeke (Galiano), Lee Anthony (Mayne), Mari Warrior (Piers), Char Young (Piers-guest), Cee Cartwright-Owers (Pender-Alternate), Debbie Lesurf (Saturna), Eleanor Cocker (Mayne), Ellen Bourassa (Saturna), Carmen Oleskevich (Library Director), Colette Clarke (minute taker)

Absent: Director Paul Brent, Katherine Hazen (Galiano), Ginny Macoun (Piers)

1. Call to order at 9:36 am

"We acknowledge that we are located on the ancestral and unceded territories of the Coast Salish people, including SENĆOŦEN speaking WSÁNEĆ First Nations and the Hul'qumi'num Treaty Group."

2. Approval of Agenda

Motion to approve the agenda by J. Peacock, seconded by L. Anthony, carried.

3. Approval of SGILC Minutes of Nov. 1, 2023, meeting

Motion to approve the SGILC Minutes of Nov. 1, 2023 meeting by P. van Holderbeke, seconded by D. Lesurf, carried.

4. Reports of committees

4.1 SGILC CRD Funding Allocation Committee update: C. Oleskevich presented a slide show reviewing Library Treasurers meeting on Oct 4, 2023 with review and update on the CRD requisition funding formula; currently funding distributed based on island population and property assessments since 2001; review of current needs for equitable library services in electoral area; work will continue throughout 2024; next report in Oct. 2024; any changes to funding formula would be presented to Dir. Brent and CRD staff for feedback/approval. Commissioners appreciated presentation and background information.

5. New Business

5.1 SGILC initiated a "Library Best Practices Committee"; based on Strategic Plan goal to focus on common practices for library operations; C. Oleskevich gave background for need of common practices as currently have varying practices; overall goal is to have consistent delivery of services; will help with statistics, operations, and collection management; examples include lending practices, cataloguing templates, membership forms, handling Overdue/Lost Items, and meeting FOIPPA requirements. Interested Committee members (Commissioners and staff) to contact C. Oleskevich.

6. Commissioner reflections – a short reflection from members on this SGILC meeting

Reflections – Interested in learning more about FOIPPA, Interesting first meeting, Thank you, Looking forward to discussion on best practices, Enjoy short and frequent meetings, Nice to attend and meet

everyone, Happy to have Board members from Saturna going to Mayne Library in Feb. 2024, Appreciate clarity and concise meeting, Happy with meeting focus, Very important meeting as library volunteers may not know about SGILC.

7. Upcoming business meetings:

April 3, 2024, at 9:30 a.m. by Zoom

July 3, 2024, at 9:30 a.m. by Zoom

Oct. 2, 2024, at 9:30 a.m. by Zoom

Educational Tour of a library (TBD)

8. Adjournment at 10:24 am