

**WILLIS POINT FIRE PROTECTION
AND RECREATION COMMISSION
MEETING MINUTES**

Tuesday Mar 29, 2016

7:30 PM

Willis Point Community Centre Fire Annex

Present: Vern McConnell, Joel Cotter, Brent Kornelson, Ken Smith, Ken Ilott, Brian McCandless

Absent Director Mike Hicks, Gary Howell

Guests & Invitees, Jason Hillis, Mariann Malvet

Meeting called to order at 7:30 pm

1) Approval of Agenda

MOTION by Ken Ilott, **SECONDED** by Brian McCandless that the Agenda be accepted as amended and presented. **CARRIED**

2) Motion by Joel Cotter, **seconded** by Brian McCandless that the minutes of Feb 23/16 be accepted as amended and presented, **CARRIED**

3) Report from Chair

Vern has had conversation with Peter Ensor at the CRD, his job is to monitor and check all payables on behalf of the various Fire Departments and Commissions within the CRD.

4) Hall Manager's Report: Mariann presented booking for Hall, there are no outstanding issues.

5) Existing Business:

- a) Nothing new on water tank project, occupancy permit has been issued for new Fire Hall.
- b) Fire Alarm maintenance: The control box has been repaired and alarm service complete. The auto dialer goes directly to WP Fire Department pagers.
- c) The well has been shocked, Bacteriological retest scheduled in 2 months.
- d) We have not received a copy of the occupancy permit for the new Fire Hall. Ken Smith will follow up.
- e) Brian McCandless will attend the next WPCA meeting
- f) The rodent control removed 3 mice from the hall, trapping and outdoor baiting program continues, with servicing every 2 months.

6) Fire Chief Report: no fire chief report

7) New Business

- a) Brian presented 3 quotes for cleaning and repainting the outside of the Hall and Annex, approximately \$15K - \$20K, Brian will estimate costs for the repairs to the siding so we can create a budget for the total project.

- b) Reminder it will be the 40th WPFDA anniversary on Feb 20/2017.
- c) Vern has offered to fix the latch on the rear double doors of the Hall.
- d) Discussion regarding the flooding in the rear corner of crawl space, the rock pit is now not able to deal with the increased water flow from all buildings during a storm event; causing the perimeter drain to backup into the crawl space. Brent will dig an overflow drain from the rock pit to the rear bank to relieve overflow storm water.

MOTION to adjourn by Brent Kornelson, seconded Ken Ilott, **CARRIED: 9 PM**