

**WILLIS POINT FIRE PROTECTION
AND RECREATION FACILITIES COMMISSION
MEETING MINUTES**

Tuesday, Sept 24, 2024 7:30 PM

Present: Brent Kornelson, Gary Howell, Aran Puritch, Jim Potvin, Brian McCandless, Vern McConnell

Absent: Joel Cotter, Director Al Wickheim,

Guests & Invitees: At Wynans, Daren Pine, Mariann Malvet, Kathy Crawley

Meeting called to order at 7:30 pm

1) Approval of Agenda

MOTION Brian McCandless, **SECONDED** by Brent Kornelson that the Agenda be accepted as presented, **CARRIED**

2) MOTION by Brian McCandless, **SECONDED** by Vern McConnell that the minutes of June 25, 2024 be accepted as presented, **CARRIED**

3) Hall Managers Report: Mariann read report (see attached), she also announced she is stepping down effective Oct 31 after 13 years doing the job. The commission thanks her for her dedication and great work.

4) Fire Chief Report: 2 new local volunteers starting, new water cistern by mailboxes is now full and in service, FD \$35K grant application has been submitted to CRD, funds earmarked for speciality commercial washer/drying for turn out gear. CRD is planning to hire a training coordinator.

5) Budget: Gary reviewed the budget which includes a 3% increase; we are still waiting for Rogers to pay their \$4500 Hydro bill from the past year.

6) Business Arising:

- a) **CRD Audit:** Art reports the CRD carried out an audit of the Fire Department facilities and noted some deficiency regarding emergency lighting, annex door and stair problems etc, the issues in the Annex are already being addressed with Brian providing cost estimates.
- b) **AGM:** Scheduled for Nov 3, Vern to be nominating chair, 4 positions up for re-election: Brent and Brian are not standing creating 2 open positions; Aran and Jim are standing for re-election.
- c) **Water Cistern Project:** Brian reports some settling is occurring around the tanks which will be address, hydro seeding and stand pipe protecting is be arranged. cost to date for project about \$120K
- d) **Cell Tower:** Brent reports Rogers has removed their dirt pile and left the site neat and tidy, they also decided to access the standby generator for the new tower. Brent has contacted Jessica with this information and noted a clause covering the use of the generator will need to be added to Rogers lease agreement.
- e) **Asphalt Hall paving:** project moved to next year
- f) **Hall Rental Agreement:** Aran still working on a rate schedule
- g) **Hall Cleaning:** Brian has a vacuum cleaner he will donate to the Hall

Motion by Brent, seconded by Brian to adjourn meeting 9:30 pm, CARRIED

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Hall Managers Report:

The Hall was busier than usual during the summer months. On July 6th there was a childrens birthday party followed by a four day wedding booking from the 18th through the 21st of July. In August there were two private bookings on the 11th and the 24th. In September the WPCA hosted a BBQ on the 20th. This was followed on September 21st by our first private booking by a non Willis Pointer at \$500 for the day. Pickle Ball continued through the summer months three mornings per week and they have now reserved Monday evenings as well beginning October 7th.

The Hall is tentatively reserved for an all candidates meeting on October 1st. Future bookings include a private booking on October 5th, Provincial Elections on October 19th, the AGM on November 3rd, Octoberfest on November 16th and the firefighters Christmas party on December 21st.

The Hall floor was stripped and waxed on September 23rd. The job took over 12 hours.

After 13 years, I am giving up my post as Hall Manager effective the end of October. I would be happy to be available to provide what information I can to my successor.

Submitted by,

Mariann Malvet

Hall Manager