
Accessibility Advisory Committee Call for Expressions of Interest

Do you want to help make the Capital Regional District more accessible?

The Capital Regional District (CRD) is recruiting people in our region with lived and learned accessibility experience to join our **Accessibility Advisory Committee (AAC)**. The AAC has been created in support of the [Accessible BC Act](#) and is established to provide recommendations on improving accessibility on CRD policies, programs, services, built environments, infrastructure, and outdoor spaces that improve the livability, inclusivity, and accessibility for persons with disabilities in the capital region.

We are also looking for members who represent the diversity of British Columbia, including those who are Indigenous.

Committee members will work together to:

- Provide recommendations on the development of an accessibility plan.
- Identify barriers of access to CRD services and programs for persons with disabilities.
- Be available as a resource to the CRD on matters relating to accessibility and participate in community engagement activities.
- Collaborate and share information and best practices with other committees and organizations.
- Provide input and advice to the Governance Committee on the best methods to engage the public and stakeholders.
- Ensure that the accessibility plan and community engagement are neutral, balanced and inclusive.

The [Terms of Reference](#) are available on the CRD website at crd.bc.ca/aac.

The [CRD Accessibility Plan](#) is now available on the CRD website.

The Committee will meet virtually and in person every 2 months, over a 2-year term.

Public members of the AAC will receive an honorarium in the amount of \$110.00 per meeting and reimbursement of any necessary travel expenses. Honoraria are not intended for members who are representatives of organizations or businesses where they are employed. CRD employees will not receive an honorarium, however release time will be approved for participation in the AAC meetings.

Completed applications are due by **4:00 pm on Friday, November 29, 2024** and may be submitted by email, mail or dropped off in-person:

- **Email:** Legserv@crd.bc.ca
- **Mail / In person :** Capital Regional District, Attention: Legislative Services, 625 Fisgard Street, Victoria, BC V8W 1R7

For more information or to request an alternate format of the form, please contact Jessica Dorman, by email: Legserv@crd.bc.ca or by phone at 250.360.3046.

Accessibility Advisory Committee Application Form

Full Name: _____

Street Address: _____

City: _____

Postal Code: _____

Email: _____

Phone: _____

Please indicate how you would like to be contacted: Phone Email

Qualifications and Eligibility

The *Accessible BC Act* outlines specific requirements for membership on the CRD's Accessibility Committee, including selecting members who represent people with disabilities, individuals who support or are from organizations that support people with disabilities, reflect the diversity of type of disabilities, and reflect the diversity of people in BC, including at least one member who is Indigenous. The checkboxes below are intended to ensure that the CRD is meeting the legislated requirements for committee membership. If you prefer to provide the same information in a written statement that does not involve checkboxes, please use the **Other textbox**.

Please check all that apply:

- A person with a visible or invisible disability – please indicate below.

See pages 12 – 13 of the [CRD's Accessibility Plan](#) for definitions.

- Pain-related
- Flexibility, mobility, and dexterity
- Mental-health related
- Vision or Seeing
- Hearing
- Learning
- Memory
- Developmental
- Communication

Other:

- A representative appointed by a disability-serving organization:
 - Organization Name:

 - Will you be compensated by this organization to attend these meetings? Yes No
- A parent or guardian supporting someone with a disability
- A person with Indigenous background
- A person from another equity-deserving group – including racialized people and LGBTQ2S+ people

Why do you want to be part of this committee?

What related skills, knowledge, or experiences do you have that may benefit this committee? (attachments are accepted)

What accessibility accommodations do you require, if any?

Freedom of Information and Protection of Privacy Act Collection Notice

Personal information collected by this form is authorized under the Freedom of Information and Protection of Privacy Act section 26 and will be used only for the purpose of appointing persons to a committee pursuant to section 218 of the Local Government Act. If you have any questions about the collection and use of this information, please contact Marlene Lagoa, Deputy Corporate Officer, Capital Regional District, 625 Fisgard Street, Victoria, 250.360.3127 OR mlagoa@crd.bc.ca.

As part of the selection process, your personal information will be reviewed by CRD staff in the Legislative Services division, the Senior Manager of Human Resources and Corporate Safety and the Manager of Equity, Diversity, Inclusion and Accessibility.

- I give consent for my personal information to be used as outlined above.

For CRD employees only: Personal information provided in this application by CRD employees will not be associated with an employee's Human Resource file. As part of the selection process, CRD employee's supervisor will be asked to approve use of work time to participate in AAC meetings, however details about the nature of disability will not be shared.

- I give consent for Human Resources to seek approval from my supervisor for my participation on this Committee.

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