



Making a difference...together

PARKS & ENVIRONMENTAL SERVICES DEPARTMENT
HARTLAND LANDFILL
APPLICATION FOR DISPOSAL OF CONTROLLED WASTES

INSTRUCTIONS

1. Controlled waste is not accepted at Hartland landfill without an approved controlled waste permit from the Capital Regional District (CRD).
2. Evaluation of the application by CRD staff may take up to 1 week.
3. Please note that a hazardous materials assessment and supporting analytical data must be submitted for all demolition or renovation waste destined for the landfill.
4. The CRD may require the waste generator to obtain approval from the BC Ministry of Environment prior to acceptance of the waste by the CRD.
5. Once the controlled waste permit is issued, a disposal appointment can be made by calling: 250-360-3410.
6. The person/company hauling the waste must bring a copy of the permit with the **Waste Carrier Section completed for each disposal appointment.**
7. Controlled wastes are accepted at the landfill, by appointment only, between the hours of 9 a.m. and 2 p.m., Monday to Friday. **A minimum of 24 hours' notice is generally required.** For larger volumes of waste, please contact the landfill directly at 250-360-3410.

Additional copies of the application form are available from:

www.crd.bc.ca/controlledwaste

Phone: 250-360-3030

Submit completed application forms to:

E-mail: controlledwaste@crd.bc.ca

Fax: 250-360-3047

Mail: Attention: Env. Contaminants Officer
Capital Regional District
Parks & Environmental Services
Environmental Protection Division
PO Box 1000, 625 Fisgard Street
Victoria, BC V8W 2S6

**If you have any questions, please contact the CRD Hotline at 250-360-3030
or e-mail controlledwaste@crd.bc.ca**

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Company making application for controlled waste
(if applicable)

Contact Name

Address

City

Prov.

Postal Code

E-mail

Phone

Fax

Preferred contact method
(select one)

phone / e-mail

Waste Generator Name

Same as applicant info

Contact Name

Address

City

Prov.

Postal Code

E-mail

Phone

Fax

Preferred contact method
(select one)

phone / e-mail

Source of Waste

Address where generated

Same as generator address

Quantity per load (metric units)

Number of loads

Packaging (none, bags, etc.)

Description of Waste

Contaminant

GENERATOR'S DECLARATION:

I certify that the waste to be disposed of is fully and accurately described above and is, to the best of my knowledge, suitable for disposal at a sanitary landfill.

Signature

Date



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WASTE DESCRIPTION:

Provide a full description of the waste product, its source, specific components and their estimated concentrations.

Description:

ANALYTICAL ASSESSMENT:

If there are any known contaminants suspected in the waste material or known history of the site where the waste material originates from, list them here and include laboratory analysis. A Hazardous materials assessment must be provided for all demolition/renovation waste.

Parameters & concentration:

SAFETY PRECAUTIONS:

Describe any special handling or disposal procedures associated with this waste. Refer to SDS if applicable.

Safety precautions:

OFFICE USE ONLY			
Waste Type			
Expiry Date		PPE: Gloves, coveralls, eyewear <input type="checkbox"/> Respirator required	
Waste Hazard		Notes to Operator	